

City of Conway - City Council Meeting					
	www.cityofconway.org				
	Tuesday, July 9 <sup>th</sup> , 2013 @ 6:30pm				
Judge R	ussell L. "Jack" Roberts District Court Building – 810 Parkway St., Conway, AR 72032				
-	5:30pm – No Committee Meeting				
***************************************					
Call to Order:	Mayor Tab Townsell				
Roll Call:	Michael O. Garrett. City Clerk/Treasurer				

Roll Call:Michael O. Garrett, City Clerk/TreasurerMinutes:June 25<sup>th</sup>, 2013 City Council Meeting

- 1. Report of Standing Committees:
  - A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)
    - 1. Consideration to appoint Amanda Potter Cole to the Bicycle & Pedestrian Advisory Board.
    - 2. Ordinance authorizing the issuance of a promissory note to provide short term financing for certain infrastructure improvements for the Conway Street Department; and repealing (O-09-103) and Ordinance O-13-61. (Ordinance will be provided prior to the meeting)
    - 3. Ordinance amending Ordinance No. O-12-47 which authorized the issuance of a promissory note to provide short term financing for the relocated Conway Municipal Airport. *(Ordinance will be provided prior to meeting)*
    - 4. Ordinance to rezone property located at 2645 Prince Street from O-3 to C-2.
  - B. Public Services Committee (Sanitation, Parks & Recreation & Physical Plant)
    - 1. Ordinance establishing and setting commercial dumping or "tipping" sanitation fees for businesses at the Conway Landfill. (Ordinance will be provided prior to City Council Meeting)
    - 2. Ordinance establishing the rates for residential collection fees for the Sanitation Department.
    - 3. Consideration to dispose of certain inventory from the Sanitation Department.
  - C. Public Safety Committee (Police, Fire, CEOC, Information Technology, City Attorney, & Animal Welfare)
    - 1. Ordinance accepting donated items to the Conway Animal Welfare Unit.
    - 2. Ordinance appropriating funds for the Civil service expenses for the entry level firefighter and police officer testing.

#### D. New Business

1. Ordinance appropriating funding for the CEO's for Cities Central Arkansas Cluster.

#### Adjournment



On behalf of the board, I hear by approve Amanda Potter Cole for the member at large position.

Amanda is the Growning Healthy Communities Project Director for the Arkansas Coalition for Obesity Prevention. She is active in numerous community organizations which aim to increase activity levels and promote public health initiatives. We feel that Amanda's position will further increase the board's gender diversity, providing additional balance and insight to the board.

We welcome Amanda as the most recent member of the Bicycle & Pedestrian Advisory Board.

BPAB Chair Duston Morris, PhD, MS, CHES, CTRS, ACE-CPT



City of Conway www.cityofconway.org Board/Commission Nomination Form:

Date: 30 May 2013

BPAB

Board (s) Preferred (Please be specific)

Person Nominated: <u>Amanda</u>	M. Potter Cole
Address: 2535 Donaghey Ave, A	ot 3512 City, State, Zip Conway, AR 72082
	Work:
Person making nomination:	
Address:See A	Bove
Phone Home.	Work:

Please send to: Michael O. Garrett City Clerk/Treasurer 1201 Oak Street Conway, AR 72032 (501) 450-6100

## <u>Please provide the following information for consideration to a City of Conway</u> <u>Board/Commission.</u>

List community/civic activities. Indicate activities in which you (or your nominee) are or have been involved.

Conway Gomen Can Rein/Walk Clinic, Women Run Ackansa's Running/ Walking Club, Gitts of Promise-UCA, Conway Celebrity Whiter, Relay For Life of Faulkner County, American Association of University Women (Conway Little Rock Brancitics), Hendrix Cellege see attached Resume for votes

Indicate why you (or your nominee) are interested in serving on this board or commission and what other qualifications apply to this position.

My passion for a pedestrian - and cyclist - mendling city Stims from a desire to live in an inclusive, growing, and healthy community. In addition to working with the Arkansa's Coalition for Obesity prevention, my skills in social marketing, event planning, volumeer recruitment & management, and community argagement qualify me to assist the Board work towards its goals. What contributions do you hope to make?

IF accepted to the Board I would apply my voice Skills 2 time to helping BPAB work towards Fulfilling its mission I also hope to assist the City of Conway in becoming a member of the Arkansas Cealition for Obesite Prevention and to keep the Board up to date on opportunities through the Cealitien.

Please feel free to attach to this application any additional information.

The City of Conway strives to ensure all City Boards are representative of our diverse community. To assist in these endeavors; please provide the following information on a voluntary basis:

Аде: <u>З</u>\

Sex: temale

Race: Caucasian

Occupation: Independent Contractor

Email Address: amanda Campeideas. com

Signature of Applicant or Nominator

30 Main Date

2535 DONAGHEY AVENUE, APT. 3512 CONWAY, ARKANSAS 72032 AMPCIDEAS.COM AMANDA@AMPCIDEAS.COM 479 981 1343

#### PROFILE

Passionate about enjoying a whole life & helping others empower themselves. Motivated, organized & personable professional with Bachelor of Arts degree and a successful track record. Talent for quickly mastering technology. Flexible and versatile – maintains a sense of humor under pressure. Accustomed to engaging groups and individuals across sectors and transcending cultural differences.

#### SKILLS SUMMARY

- Volunteer & Committee Management
- Customer & Donor Service
- Event Planning & Implementation
- Public Speaking
- Project Management
- Office Management & Organization
- Report Preparation
- Branding Implementation

- Publication Content & Design
- Website Content & Management
- Microsoft Office Suite
- Social Marketing: Mail Chimp, Constant Contact, Facebook, Hootsuite, Pinterest, Storify, Twitter, YouTube, Issuu, WordPress
- DonorPerfect
- QuickBooks

#### EMPLOYMENT HISTORY

#### Independent Contractor

### Since 2013

Arkansas Coalition for Obesity Prevention (ArCOP) works to improve the health of all Arkansas communities by increasing physical activity and healthy eating to reduce and prevent obesity. arkansasobesity.org

Growing Healthy Communities (GHC) Project Director Contract, February 2013 to January 2014

- Planning and implementing GHC Immersion Training and five Regional Summits
- Creating and implementing process to award & manage regional grants
- Serving as main point of contact for five regional GHC teams
- Social marketing of GHC through website, Facebook & Twitter
- Fulfilling grant terms & creating grant reports

Arkansas Nonprofit Services (ANS) works to stabilize and strengthen nonprofits by providing affordable, reliable and sustainable administrative services. ansonline.org

Donor Database Development & Management Services, Mary 2013 to Present

• Exploring & utilizing Microsoft Access to provide affordable database management

Donor Letters & Mail Merge Services, November 2012 to Present

• Developing fundraising letters, mail-merging contact information, and providing mailing labels

## Arkansas Department of Health, Family Health Branch 2012 to 2013 Little Rock, AR ADH's mission is to protect and improve the health and well-being of all Arkansans. healthy.arkansas.gov Grants Coordinator (Extra Help Position), September 2012 to January 2013

- Writing and submitting Federal grant reports
- Communicating with and managing relationships among grant subcontractors
- Researched and updated teen pregnancy report
- Drafted CQI (continuous quality improvement) plan

#### Women's Foundation of Arkansas

#### 2006 to 2012 Little Rock, AR

Through grant making, educational events, and volunteer opportunities, WFA works to increase women's philanthropy and to help women and girls achieve their full potential. womensfoundationarkansas.org Director of Outreach, 2011 to July 2012

Director of Operations, 2007 to 2011

Administrative Assistant, 2006 to 2007

- Managed all aspects of organizational operations
- Planned, implemented, promoted, and coordinated events for audiences of 1 to 1,200 independently and through managing event committees
- Key contributor to state-wide volunteer program; recruited & managed over 400 volunteers
- Leading contributor to & designer of copyrighted tool kit used by committees to coordinate and facilitate full-day conferences to introduce 8th grade girls to ESTEM (economics, science, technology, engineering, mathematics) careers and women role-models on college campuses
- Initiated, planned, created and executed social marketing plan
- Publicly represented organization both on stage and in small group discussions

#### City Year Little Rock/North Little Rock

#### 2004 to 2006 Little Rock, AR

City Year unites young people of all backgrounds for a year of full-time service geared to keep students in school and on track to graduation. cityyear.org Senior Corps Member, Civic Engagement Project Leader, 2005 to 2006

Founding Corps Member, 2004 to 2005

- Managed civic engagement program with duties ranging from courting prospective donors to recruiting community volunteers to researching and developing relationships with other service-focused groups and organizations in community to designing & branding communications
- Planned, implemented, promoted, and coordinated volunteer training sessions, inter-faith educational program, recycling program
- Tutored elementary-aged students; contributed to the development & facilitation of a homework -help-based afterschool program; participated in a variety of service- and learning-based events

#### EDUCATION

Hendrix College – Conway, AR Bachelor of Arts Degree in Religious Studies, 2004 Eureka Springs Public Schools – Eureka Springs, AR High School Diploma, 2000

#### TRAINING

Association of Fundraising Professionals International Conference – Chicago, IL Communications, Social Media, & Volunteer Management Track, 2011 Arkansas Coalition for Excellence – Little Rock, AR eNewsletter & eMarketing, Social Enterprise 2011 QuickBooks for Nonprofits, 2010 Arkansas Small Business and Technology Development Center – Little Rock, AR Small Business Strategies for Social Media, Website Design I and II, 2011 Facebook: Profiles, Pages, and Privacy, 2010 Fred Pryor Seminars / CareerTrack – Little Rock, AR Managing Multiple Priorities, Projects & Deadlines, 2012 MEMBERSHIPS & COMMUNITY INVOLVEMENT

American Association of University Women (AAUW) - Conway, AR Branch Scholarships Co-chair since 2012 Member since 2011 American Association of University Women (AAUW) – Little Rock, AR Branch Funds Chair since 2012 Member since 2009 Conway Celebrity Waiter Event - Conway, AR Committee Member & Volunteer, 2012 Girls of Promise - UCA Leadership Committee - Conway, AR Speaker Recruitment Committee Chair, 2012-2013 Hendrix College – Conway, AR Volunteer Action Committee Guest Speaker, 2011 Friday Alumni Connection Time Mentor, 2011 Friday Afternoon Discussion Guest Speaker for Religious Studies Department, 2011 Relay for Life of Faulkner County, AR – Conway, AR Promotions Committee Chair, 2012-2013 Women Run Arkansas Running & Walking Club – Conway, AR Conway Running Clinic Volunteer, 2011, 2013 Public Relations Committee Chair, 2010-2011

#### HOBBIES & INTERESTS

- Health & Wellness
- Gardening
- Running
- Hiking
- Camping
- Kickball
- Cooking & Baking
- Jewelry-making
- Billiards
- Reading
- Blogging
- Mentoring
- Volunteering



City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_\_

AN ORDINANCE AUTHORIZING THE ISSUANCE OF A PROMISSORY NOTE TO PROVIDE SHORT-TERM FINANCING UNDER AMENDMENT NO. 78 TO THE ARKANSAS CONSTITUTION FOR CERTAIN INFRASTRUCTURE IMPROVEMENTS TO THE CITY OF CONWAY STREET SYSTEM; PROVIDING FOR PAYMENT OF THE PRINCIPAL AND THE INTEREST ON THE NOTE; APPROPRIATING FUNDS FROM GENERAL STREET REVENUES; REPEALING ORDINANCE NO. 0-09-103 AND ORDINANCE NO. 0-13-61 AND ANY OTHER ORDINANCES IN CONFLICT HEREWITH; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

## THE ORDINANCE WILL BE PROVIDED PRIOR TO CITY COUNCIL MEETING

**PASSED** this 9<sup>th</sup> date of July 2013.

Approved:

Attest:

Mayor Tab Townsell



City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE NO. O-12-47, WHICH AUTHORIZED THE ISSUANCE OF A PROMISSORY NOTE TO PROVIDE SHORT-TERM FINANCING UNDER AMENDMENT NO. 78 TO THE ARKANSAS CONSTITUTION FOR CERTAIN INFRASTRUCTURE IMPROVEMENTS REQUIRED FOR THE RELOCATED CONWAY MUNICIPAL AIRPORT; PROVIDING FOR PAYMENT OF THE PRINCIPAL AND THE INTEREST ON THE NOTE; APPROPRIATING FUNDS FROM GENERAL REVENUES, INCLUDING PROCEEDS FROM THE SALE OF EXISTING AIRPORT PROPERTY, FOR LOAN REPAYMENT AND AIRPORT IMPROVEMENTS; REPEALING ANY ORDINANCES IN CONFLICT HEREWITH; AND PRESCRIBING OTHER MATTERS PERTAINING THERETO.

## THE ORDINANCE WILL BE PROVIDED PRIOR TO CITY COUNCIL MEETING

**PASSED** this 9<sup>th</sup> date of July 2013.

Approved:

Attest:

Mayor Tab Townsell

1A-3



City of Conway, Arkansas Ordinance No. O-13-

#### AN ORDINANCE AMENDING SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING ORDINANCE TO REZONE PROPERTY LOCATED AT 2645 PRINCE STREET FROM 0-3 TO C-2:

#### NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**SECTION 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **O-3** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

Part of the NE ¼ NW ¼ of Section 11, T5N, R14W, Faulkner County, Arkansas, described as beginning at the Northeast Corner of said NE ¼ NW ¼; thence South 255.78 feet; thence East 102.0 feet; thence North 255.79 feet, thence West 102.0 feet to the point of beginning, LESS AND EXCEPT the following described tract: A part of the NE ¼ NW ¼, Section 11, Township 5 North, Range 14 West, Faulkner County, Arkansas more particularly described as follows: Commencing at the Northwest Corner of said NE ¼ NW ¼, Section 11 thence South 01 degrees 36 minutes 45 seconds West along the West line of said NE ¼ NW ¼, Section 11, 40.00 feet to the existing South right of way line of Prince Street; thence South 88 degrees 29 minutes 27 seconds East along said South right of way line, 17.06 feet to the point of beginning; thence continuing along said South right of way line South 88 degrees 29 minutes 27 seconds East, 84.94 feet to the Northwest Corner of Lot 1 Childrens Center Addition; thence South 01 degrees 36 minutes 45 seconds West, along the West line of said Lot 1, 49.95 feet; thence along the arc of a curve to the right having a radius of 95.00 feet and a chord bearing North 52 degrees 16 minutes 55 seconds West, 29.63 feet; thence along the arc of a curve to the left having a radius of 140.00 feet and a chord bearing North 48 degrees 28 minutes 58 seconds West, 25.29 feet; thence North 67 degrees 12 minutes 25 seconds West, 44.64 feet to the point of beginning and containing 0.042 acres (1808 square feet) more or less.

to those of **C-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**SECTION 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 9<sup>th</sup> day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:



# **CONWAY PLANNING COMMISSION**

1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

June 18, 2013

Council Members Conway, AR 72032

Dear Council Members:

Paul Buch request for a rezoning from O-3 to C-2 for property that is located at 2645 Prince Street with the legal description

Part of the NE ¼ NW ¼ of Section 11, T5N, R14W, Faulkner County, Arkansas, described as beginning at the Northeast Corner of said NE <sup>1</sup>/<sub>4</sub> NW 1/4; thence South 255.78 feet; thence East 102.0 feet; thence North 255.79 feet, thence West 102.0 feet to the point of beginning, LESS AND EXCEPT the following described tract: A part of the NE 1/4 NW ¼, Section 11, Township 5 North, Range 14 West, Faulkner County, Arkansas more particularly described as follows: Commencing at the Northwest Corner of said NE 1/4 NW 1/4, Section 11 thence South 01 degrees 36 minutes 45 seconds West along the West line of said NE 1/4 NW 1/4, Section 11, 40.00 feet to the existing South right of way line of Prince Street; thence South 88 degrees 29 minutes 27 seconds East along said South right of way line, 17.06 feet to the point of beginning; thence continuing along said South right of way line South 88 degrees 29 minutes 27 seconds East, 84.94 feet to the Northwest Corner of Lot 1 Childrens Center Addition; thence South 01 degrees 36 minutes 45 seconds West, along the West line of said Lot 1, 49.95 feet; thence along the arc of a curve to the right having a radius of 95.00 feet and a chord bearing North 52 degrees 16 minutes 55 seconds West, 29.63 feet; thence along the arc of a curve to the left having a radius of 140.00 feet and a chord bearing North 48 degrees 28 minutes 58 seconds West, 25.29 feet; thence North 67 degrees 12 minutes 25 seconds West, 44.64 feet to the point of beginning and containing 0.042 acres (1808 square feet) more or less.

was reviewed by the Planning Commission at their regular meeting on June 17, 2013. The Planning Commission voted unanimously to forward this request to the City Council with a recommendation for approval.

Sincerely,

Jon Arms, Chair Planning Commission







City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_

AN ORDINANCE ESTABLISHING AND SETTING COMMERCIAL DUMPING OR "TIPPING" SANITATION FEES FOR BUSINESSES LOCATED WITHIN THE CITY OF CONWAY; AMENDING CONWAY MUNICIPAL CODE SECTION 5.04.21; AND FOR OTHER PURPOSES.

#### THE ORDINANCE WILL BE PROVIDED PRIOR TO CITY COUNCIL MEETING

**PASSED** this 9<sup>th</sup> day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:



City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_

AN ORDINANCE ESTABLISHING THE RATES FOR RESIDENTIAL SANITATION COLLECTION FEES; AMENDING ORDINANCE NO. O-12-06; AND SECTION 5.04.04(G) OF THE CONWAY MUNICIPAL CODE; AND FOR OTHER PURPOSES.

**WHEREAS**, this ordinance is intended to establish and set the fees charged for residential sanitation services.

## NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

**SECTION 1:** That residential sanitation service collection fee rates shall be established as follows:

The residential sanitation collection fees for resident of the City of Conway (as defined in prior ordinances for homes, apartments, residences, mobile homes, and dwelling units, excluding trailer and mobile home parks, which are treated as commercial pursuant to Ordinance No. O-06-167) shall be charged at the rate of \$17.00 per month through December 31, 2013.

Thereafter, beginning January 1, 2014, rates shall increase each year by approximately 5% each year for 5 years as follows:

2014	\$ 17.85
2015	\$ 18.74
2016	\$ 19.68
2017	\$ 20.66
2018	\$ 21.69
That these rates include all fees	and surchar

**SECTION 2:** That these rates include all fees and surcharges currently set out in prior ordinances.

**SECTION 3:** All ordinances in conflict herewith are repealed to the extent of the conflict. That the Conway Municipal Code, specifically Section 5.04.04(G), shall be amended to reflect the above.

**SECTION 4.** This ordinance shall be in full force and effect from and after its passage, approval and publication. In order to establish a suitable transition period for residents and Conway Corporation, who facilitates billing for the City of Conway, these rates shall be effective as of September 1, 2013.

**PASSED** this 9<sup>th</sup> day of July, 2013.

Approved:

Attest:

Mayor Tab Townsell

1B-2



То:	Mayor Tab Townsell		
	Conway City Council		
From:	Felicia Rogers, Executive Assistant to the Mayor		
Date:	July 2 <sup>nd</sup> , 2013		
Subject:	Disposal/Removal from Inventory		

## Message:

The Conway Sanitation Department would like request to remove these items from inventory listing and dispose of them as listed.

NEW LISTING OF DISPOSALS			Curr.	Accum.	Book	Dispose
2013	Tag#	Purchase	Depr	Depr	Value	Action
2006 Condor Freightliner (04345)	2521	180,621				Go Red
2008 Rear Load Refuse (55037)	2434	99,380				Totaled

The 2006 Condor Freightliner will be demolished as it's a requirement of the 2013 GO Red Grant the City received.

2008 Rear Load Refuse Truck is totaled and we are in the process of settling with the insurance company. If we are offered the totaled truck from the insurance companies; the Sanitation Department will salvage it for parts and demolish the remainder of the truck.

Thank you for your consideration.



### City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_\_

# AN ORDINANCE ACCEPTING DONATED ITEM TO THE ANIMAL WELFARE UNIT; AND FOR OTHER PURPOSES

WHEREAS, the Petco Foundation donated a \$500 gift card to the Animal Welfare Unit; and

**WHEREAS,** the Animal Welfare Unit can use this gift card to purchase animal supplies for the shelter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1.** The City of Conway shall accept the gift card donation from Petco and appropriate to the Animal Welfare Unit to use for supplies.

**Section 2.** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 9<sup>th</sup> date of July 2013.

Approved:

Mayor Tab Townsell

Attest:



#### City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_\_

#### AN ORDINANCE APPROPRIATING FUNDS FOR THE CITY OF CONWAY CIVIL SERVICE EXPENSES; DECLARING AN EMERGENCY AND FOR OTHER PURPOSES:

**Whereas,** The City of Conway has a need to pay for expenses related to Civil Service Commission entry level fire fighter and police officer testing at a cost of \$14,000 for which funding has not previously been provided.

Whereas, budgetary authority for such expenditure has not previously been provided;

## NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1**. The City of Conway shall appropriate \$14,000 for expenses related to the Civil Service Commission entry level fire fighter and police officer testing from the General Fund – Fund Balance Appropriation Account (001.119.4900) to the Civil Service Account (001.119.5770).

**Section 2**. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 9<sup>th</sup> day of July, 2013.

Approved:

Attest:

Mayor Tab Townsell

1C-2



### City of Conway, Arkansas Ordinance No. O-13-\_\_\_\_

#### AN ORDINANCE APPROPRIATING FUNDS FOR THE CEO'S FOR CITIES CENTRAL ARKANSAS CLUSTER AND FOR OTHER PURPOSES:

**Whereas**, City of Conway would like to partner with the City of North Little Rock, North Little Rock Chamber of Commerce, City of Little Rock, Littler Rock Regional Chamber of Commerce, Conway Chamber of Commerce, and Metroplan for the CEO's for Cities for the Central Arkansas Cluster; and

**Whereas,** the project requires each contributed a sum of \$2,000; with the exception of Metroplan at \$500.

## NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

**Section 1.** The City of Conway shall appropriate \$2,000 from the General Fund Balance Appropriation Account (001.119.4900) to 001.101.5990 (Administration – CIP Mic) for match to the CEO's for Cities Central Arkansas Cluster.

**Section 2**. All ordinances in conflict herewith are repealed to the extent of the conflict.

**Passed** this 9<sup>th</sup> day of July, 2013.

Approved:

Mayor Tab Townsell

Attest:



June 24, 2013

Mayor Tab Townsell City of Conway 1201 Oak Street Conway, Arkansas 72032

> RE: CEO's for Cities Central Arkansas Cluster

Dear Mayor Townsell:

Please consider this an invoice for the City of Conway's share of the initial membership dues to CEOs for Cities for the Central Arkansas Cluster. The initial membership fee is \$12,500, of which the City of Conway has agreed to contribute \$2000. Other \$2000 contributors are the City of North Little Rock, North Little Rock Chamber of Commerce, the City of Little Rock, the Little Rock Regional Chamber of Commerce, and the Conway Chamber of Commerce. Metroplan will contribute \$500.

#### INVOICE

CEO's for Cities 2013 Membership Central Arkansas Cluster

\$2000

Please make a check payable to Metroplan for this amount with a notation For: CEO's for Cities. We will consolidate the contributions and remit the total to CEO's for Cities.

Sincerely yours,

Executive Director