

Mayor Bart Castleberry
Clerk/Treasurer Denise Hurd
City Attorney Charles Finkenbinder



City Council Members
Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Drew Spurgers
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Spencer Hawks
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, December 9th, 2025 City Council Agenda

Conway Municipal Building, City Council Chambers

<u>5:30 pm Committee:</u>	No Committee Meeting
<u>6:00 pm:</u>	City Council Meeting
<u>Call to Order:</u>	Bart Castleberry, Mayor
<u>Roll Call:</u>	Denise Hurd, Clerk/Treasurer
<u>Minutes Approval:</u>	November 25 th , 2025

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Consideration to approve waiving all three readings for the ordinances on the December 9th, 2025, City Council agenda.
2. Ordinance accepting and appropriating grant funds related to the Community Forestry Plan.
3. Consideration to approve the annual boards and commissions for the City of Conway.

B. Public Service Committee (Physical Plant, Parks & Recreation, & Sanitation)

1. Ordinance appropriating funds for the lighting installation at Pompe Park for the Parks & Recreation Department.

C. Finance

1. Ordinance approving the FY2026 Budget for the City of Conway.

Adjournment

City of Conway, Arkansas
Office of the Mayor
Mayor Bart Castleberry
1111 Main Street
Conway, AR 72032
www.conwayarkansas.gov

MEMO

To: Mayor Castleberry
CC: City Council Members
From: Felicia T. Rogers
Date: December 5th, 2025
Re: December 9th, 2025 City Council Agenda

The following ordinances are included on the December 9th, 2025, City Council Agenda for consideration of waiving the three readings of each ordinance listed below:

1. A-2 Ordinance accepting and appropriating grant funds for the related to the Community Forestry Plan.
2. B-1 Ordinance appropriating funds for the lighting at Pompe Park for the Parks & Recreation Department.
3. C-1 Ordinance approving the FY2026 Budget.

Please advise if you have any questions.



City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE TO ACCEPT AND APPROPRIATE GRANT FUNDS FROM THE FORESTRY PLANNING SERVICES FOR THE IMPLEMENTATION OF AN URBAN AND COMMUNITY FORESTRY PLAN FOR THE CITY OF CONWAY, AND FOR OTHER PURPOSES

Whereas, the City of Conway (Conway Tree Board) was awarded a grant in the amount of \$250,000 by the Arkansas Department of Agriculture in December 2024; and

Whereas, the City has entered into an agreement with The Davey Group (R-25-30) to conduct and identify trees in four agreed upon tracts of land, which have been identified as disadvantaged; and

Whereas, the City shall appropriate \$32,655 for the first installment paid to Davey Group for the services of tree inventory, which shall be reimbursed by the grant; and

Whereas, invoice funds will be reimbursed to the city with no matching funds being required.

NOW, THEREFORE, BE IT RESOLVED BY THE CONWAY CITY COUNCIL THAT:

Section 1: The City of Conway shall accept the grant funding and appropriate 32,655 from the Donation Account (260-000-4705) to the Grants and Donation Expense Account (001.105.5760)

Section 2. Mayor Bart Castleberry is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the above stated project.

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of December 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer

City of Conway, Arkansas
 Office of the Mayor
 Mayor Bart Castleberry
 1111 Main Street
 Conway, AR 72032
www.conwayarkansas.gov

MEMO

To: Mayor Castleberry
 CC: City Council Members
 From: Felicia Rogers
 Date: December 4th, 2025
 Re: Annual Boards/Commissions Appointments

Annual Boards and Commissions were advertised from October 1st – 31st, 2025. A total of 80 nominations were received and reviewed for openings on several boards and commissions for the City of Conway.

The following nominations are recommended for approval for the 2026 Boards and Commission season:

- ☐ Airport Advisory Committee – 4 year term
 - John Ed Webb (Pilot Position) Term expires December 31, 2029
 - Joanna Ranlom (Member at Large) Term expires December 31, 2029
- ☐ Bicycle & Pedestrian Advisory Board – 3 year term
 - Thomas Cain Term expires December 31, 2028
 - Kevin Lentz Term expires December 31, 2028
 - Ryan Webb Term expires December 31, 2028
- ☐ Conway Tree Board – 3 year term
 - Clayton Cooper Term expires December 31, 2028
 - Jonathan Marshall Term expires December 31, 2028
- ☐ Diversity Advisory Council – 4 year term
 - JaColby Easter Term expires December 31, 2029
 - Sonja Brassell (Partial Term) Term expires December 31, 2026

- ☐ Historic District Commission – 3 year term
 - Ali Dyer (Conway Commercial Historic District) Term expires December 31, 2028
 - Junior Dixon (Architect or Design Professional) Term expires December 31, 2028
- ☐ Oak Grove Cemetery – 5 year term
 - Andrea Andrews Term expires December 31, 2030
 - Shelia Myers (Partial) Term expires December 31, 2026
- ☐ Planning Commission – 5 year term
 - Lori Quinn Term expires December 31, 2030
 - Grace Rains Term expires December 31, 2030
 - Keena Haygood (Partial Term) Term expires December 31, 2028

Please advise if you have any questions



City of Conway, Arkansas
Ordinance No. O-25-_____

AN ORDINANCE APPROPRIATING FUNDS AND LIGHTING AT POMPE PARK PHASE FOR CONWAY PARKS & RECREATION; AND FOR OTHER PURPOSES

Whereas, the City of Conway has finished up the Pompe Park Phase I & II to include Veterans' Plaza, a Pavilion, sidewalk, parking, and lighting; and

Whereas, the Conway Corporation provided the lighting installation for the additional parking lot on Morningside; and

Whereas, Parks & Recreation is requesting to use A&P funding to complete this project.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate \$27,765.00 from the A&P Fund Balance Appropriation account 252-000-4900 into the A&P CIP - Misc account 252-165-5990.

Section 2. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 9th day of December, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF CONWAY, ARKANSAS, FOR THE FISCAL YEAR JANUARY 1, 2026 THROUGH DECEMBER 31, 2026, AND PROVIDING THAT THE AMOUNTS STATED IN THE BUDGET DOCUMENT AS ADOPTED EXPENDITURES SHALL BECOME APPROPRIATED FOR THE VARIOUS FUNCTIONS AND ACTIVITIES SPECIFIED IN SAID BUDGET DOCUMENT; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES:

Whereas, the Mayor of the City of Conway has submitted to the City Council a budget for the fiscal year 2026.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

Section 1. A Budget for the fiscal year 2026 for the City of Conway, Arkansas; providing a total appropriation for the following funds:

	<u>Revenue</u>	<u>Expenditures</u>
General	\$55,520,447	\$55,373,010
Street	8,010,000	8,010,000
Sanitation	12,150,000	12,017,725
Airport	2,154,665	2,100,680
Parks and Rec Ad Val	24,500	-0-
Animal Welfare Ad Val	17,000	-0-
Spay & Neuter Program	30,000	30,000
Court Automation	140,000	35,000
Franchise Fee Econ Dev	598,000	598,000
Parks and Rec A&P	5,520,000	5,517,500
Pay as You Go Sales Tax	5,200,000	5,200,000
2026 Public Safety Cap Imp Tax	4,275,000	4,275,000
2026 Streets & Drainage Cap Imp Tax	2,137,500	2,137,500
Street Impact	350,000	-0-
Parks Impact	115,000	-0-
Non-Uniform Pension	<u>4,252,500</u>	<u>3,010,000</u>
Total Budget	\$100,494,612	\$98,304,415

Section 2. From the effective date of the budget, to wit: January 1, 2026, the several amounts as stated therein as adopted expenditures shall be and are hereby appropriated for the several purposes, functions and activities within the various departments, offices and agencies specified therein.

Section 3. The Mayor is directed to cause the proper accounting entries to be made in the books and records of the City so as to reflect the appropriations for the aforesaid fiscal year, and he is further directed to file a certified copy of the adopted budget for the fiscal year with the City Clerk of the City of Conway, Arkansas.

Section 4. For those funds in which budgeted expenditures exceed revenues, the City Council authorizes that Fund Balance (unrestricted reserves) will be utilized to pay for actual expenditures during the year that are in excess of actual revenues.

Section 5. All ordinances in conflict herewith are repealed to the extent of that conflict.

Section 6. This ordinance is necessary for the protection of the public peace, health, and safety, an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 9th day of December, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer