City Council Members

Mayor Tab Townsell

City Attorney Michael Murphy

City Clerk/Treasurer Michael O. Garrett



Ward 1 Position 1 – Andy Hawkins Ward 1 Position 2 – David Grimes Ward 2 Position 1 – Mark Vaught Ward 2 Position 2 – Shelley Mehl Ward 3 Position 1 – Jim Rhodes Ward 3 Position 2 – Mary Smith Ward 4 Position 1 – Theodore Jones, Jr. Ward 4 Position 2 – Shelia Whitmore

5:30pm -- Committee Meeting: **Discussion of Financial Software** 6:30pm -- City Council Meeting Courtroom in District Court Building 810 Parkway, Conway, AR 72032 May 26th, 2009

- 1. Call to Order
- 2. Roll Call
- **3.** Minutes: May 6th & May 12th, 2009
- 4. Recognition of Guests: Employee Service Awards
- 5. Public Hearings:
 - A. Public hearing to discuss renaming Trey Lane to Artis Lane.
 - 1. Ordinance changing a portion of Trey Lane to Artis Lane.

6. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, & Conway Housing Authority)

- 1. Resolution setting a public hearing to discuss the closing of a 15' utility easement running North and South along the east lot line of Lot 33 and the west lot line of 34 in Deerbrook Subdivision.
- 2. Resolution authorizing the City of Conway to apply to be designated as a Preserve America Community.
- 3. Consideration to allow Lamar Outdoor Advertising to perform vegetation control along the right of way, abutting the property of Mr. Jim Burton.
- 4. Consideration to amend the Conway Towne Center PUD (C-4) to allow a larger theater for property located at 201 Skyline Drive.
- 5. Consideration to amend the Scherman Heights PUD (C-2) to allow an eating place with drive through located at 605 Salem Road.
- 6. Consideration of a conditional use permit for an insurance office in R-2A for property located at 919 Donaghey Ave.

B. Public Service Committee (Sanitation, Parks & Recreation, & Physical Plant)

- 1. Resolution for the Conway Parks Department to utilize federal aid recreational funds from the AR Highway Department.
- 2. Consideration to approve General Contractor Construction Manager for the new fairground facility.

- 3. Consideration of accepting bids for Universal Refuse & Recycling Roll Carts for the Sanitation Department.
- 4. Consideration of accepting bids for a Skid Steer Loader for the Sanitation Department.

C. Public Safety Committee (Police, CEOC, IT Technology, Fire, Dist. Court & City Att., & Animal Control)

1. Ordinance appropriating funds for participation in a collision avoidance training program for the Conway Police Department.

D. Finance

1. Ordinance waiving bids & appropriating funds in conjunction with financial software and software maintenance.

7. Old Business

8. New Business

Adjournment



March 24, 2009

Robin Scott Finance Director City of Conway 1201 Oak Street Conway, AR 72032

Dear Robin,

On behalf of all of us at Springbrook Software, we'd like to thank you and the entire Conway team for meeting with us on March 11th. We trust that city staff was able to see many of the features that city staff are seeking to streamline their work, automate workflow and integrate with Microsoft's desktop software applications. We are truly excited about the opportunity to enter into a partnership with the City of Conway and look forward to working with you as the city enters the next stage of your procurement process.

We are highlighting the areas that we have made pricing and payment term concessions and trust that the city views these gestures on our behalf as a significant sign that will lead or two organizations into the next step of your evaluation process. Please replace the pricing that was forwarded on December 10th with this copy. We will be putting together multi-year pricing as one of our next steps and will forward that to your attention as soon as possible.

- Reduction of \$5,000 for the Finance Suite
- Inclusion of a 15% Discount for all Software modules in Phase I
- Reduction of \$1,200 for Chart of Accounts conversion
- Reduction of \$1,200 for Vendor File conversion
- Reduction of \$1,200 for Payroll Master File Conversion
- Inclusion of JE and A/P Vendor History for 3 years
- Inclusion of the following modules & Services for Phase II:
 - o Building Permits & Inspections
 - o Code Enforcement and Contact Management
 - o Licenses & Miscellaneous Permits
 - o Business Process Study for above modules
 - o Training and Implementation Management for above modules
 - o Inclusion of additional three named user licenses for above modules
 - o Inclusion of a 15% Discount for all Software modules in Phase II
 - Standard Laserfiche integration

In closing, please let us know if we can provide any additional information about the pricing contained within the attached addenda.

Cordially,

Jim Nelson Territory Manager

cc

Marily Rementeria Managing Partner of Marketing, Sales & Administration Springbrook Software <u>marily.rementeria@sprbrk.com</u> 866.256.7661 – toll-free 503.820.2201 - direct Scott Stickel Vice President of Sales & Marketing Springbrook Software <u>scott.stickel@sprbrk.com</u> 866.256.7661 – toll-free 503.820.2234 – direct



3/20/2008

Phase I - .NET Investment Proposal for: City of Conway, AR

	Application	Training	Implementation
Application/Products	License Fees	& Consulting	Management
Finance Suite (GL, AP, ACH, Bank Rec)	\$40,000	\$12,000	\$6,000
Extended Budgeting & Forecasting	Included	\$2,400	\$2,400
Financial Reporting-CAFR & GASB	Included	\$5,600	\$2,400
AP Electronic Check Signature	Included		
AP MICR Code -1 Check	Included		
Electronic Check Rec Import - first Financial Inst.	Included	Included	Included
Financial Work Flow Processing Set-up		\$2,400	\$2,400
Purchase Orders	\$8,000	\$2,400	\$2,400
PO Work Flow Processing Set-up		\$2,400	\$1,200
Payroll - 425 FTE's	\$30,000	\$18,000	\$6,000
Decentralized Time Entry with Elec. Approval	Included	\$2,400	\$2,400
Payroll Work Flow Processing Set-up		\$2,400	\$2,400
PR Electonic Check Signature	Included		
Payroll MICR Code - 1 Check	Included		
Human Resources	\$30,000	\$9,600	\$3,600
Includes Employee Web Self-Service			
Capital Assets	\$8,000	\$2,400	\$2,400
Central Cash Management/Point Of Sale	\$15,000	\$1,800	\$1,800
Business Process Study			\$12,000
Document Attachment & Cataloging	Included		
Integrated Report Archival	Included		
Total	\$131,000	\$63,800	\$47,400
Application Server Tier - "Named" User Lic.	\$3,000		
Access Agents - for Casual Users	\$1,750		
Total Other	\$4,750		Prices valid for 90 days
Conversion Estimate - See Detail	\$27,600		
ACS Discount	-\$19,650		
Total Estimated Project Costs	\$254,900		

5 - Named Users (Application Server)

100 Access Agents - Licenses for up to 100 "Casual" Users - under 2/hr day

Pricing is based on standard contract - deviation from standard contract terms may result in modified prices.

Training and BPS Estimates do not include travel time or expenses.

Monthly Rental and Leasing Options are available

3/20/2008

Phase II - .NET Investment Pricing for: City of Conway, AR

	Application	Training	Implementation
Application/Products	License Fees	& Consulting	Management
Licenses and Miscellaneous Permits	\$18,000	\$2,400	\$1,600
Lic. & Misc Permits - Work Flow Processing Set-up		\$1,600	\$800
Code Enforcement/Contact Management	\$18,000	\$800	\$400
Code Enf - Work Flow Processing Set-up		\$2,400	\$1,200
Building Permits and Inspections	\$18,000	\$4,400	\$1,600
BP & Insp Work Flow Processing Set-up		\$2,400	\$1,200
Standard Laserfiche Integration	\$4,500	included	included
Business Process Study			\$4,800
Document Attachment & Cataloging	Included		
Integrated Report Archival	Included		
Total	\$58,500	\$14,000	\$11,600
Application Server Tier - "Named" User Lic	\$1,800		
Access Agents - for Casual Users	n/a		
Total Other	\$1,800		Prices valid for 90 days
Conversion Estimate - Not applicable	n/a		
ACS Discount	-\$8,775		
Total Estimated Project Costs	\$77,125		

3 - Named Users (Application Server)

Access Agents - not applicable - already purchased in "Phase I"

Pricing is based on standard contract - deviation from standard contract terms may result in modified prices.

Training and BPS Estimates do not include travel time or expenses.

Monthly Rental and Leasing Options are available

Conversion Estimate (ACS Data) for: City of Conway, AR

Pricing for	conversion total is	s included on	nreceeding nage	

		Conversion
Application to be converted	Notes	Estimates
Chart of Accounts		\$3,600
GL Transaction Balances*		\$4,800
Accounts Payable Vendor Master		\$3,600
JE History	3 Years	\$4,800
Accounts Payable Vendor History	3 Years	\$4,800
Payroll Masters - Employee Data		\$6,000
Human Resources	Need to know what info	tbd
Capital Asset Masters	n/a - Import from EXCEL	\$0
Total Estimated Conversion Costs		\$27,600

* Note: Conversion to include chart of accounts, the current year's budget, current YTD balance (as of a specific date designated by the client), and previous year's ending balance.

Cost of Data Conversion:

An estimated cost of your data conversion has been provided in this quote. This estimate is for one data pull for Finance, one for Payroll and one for H/R. If the city can export Capital Assets to our EXCEL template, there is no charge. We will need to review an actual sample of your data to confirm this estimate. Certain factors may cause the cost to exceed the amount quoted. See section below titled "Not Included in Estimate".

Not Included in Estimate:

There are a variety of factors that can influence the cost of a conversion and a variety of items that are not included in the standard cost estimate for your conversion. For example, your estimate will not include the following:

- Removal of data from your existing system
- Consulting on removal of data from your existing system
- Changes or modifications requested after the first conversion and different from the specifications we originally received.
- Changes in the format we receive the data in after the first conversion

Cost Factors:

In addition, the following items can increase the cost of your conversion:

- Mixed formats of data (a file containing tab delimited or comma delimited format.
- Problems with data integrity
- Data manipulation not for the purpose of the conversion, but for the purpose of supplying you with information you did not previously have access to.
- Changes in the file format after the first conversion
- Changes requested to the data after the second conversion
- No file or incorrect file layouts

No cost of fees in excess of those set forth in the Schedule of Fees will be incurred by the Licensee without prior acceptance of Licensee as indicated on a signed work order

Annual Maintenance Costs for: City of Conway, AR Phase I

Application/Products	1st Year Maintenance
Finance Suite	\$8,800
Purchase Orders	\$1,760
Payroll	\$6,600
Human Resources	\$6,600
Capital Assets	\$1,760
Central Cash Management	\$3,300
Total Springbrook	\$28,820
Application Server Tier - "Named" User Lic.	\$750
Access Agents - for Casual Users	\$438
Total Other	\$1,188
Total 1st Year Maintenance Costs	\$30,008

* Maintenance is generally prorated to align with your fiscal year. Progress Maintenance Fees are due at contract signing.

* includes 180 day warranty

Annual Maintenance Costs for: City of Conway, AR Phase II

1st Year Application/Products Maintenance Licenses and Miscellaneous Permits \$3,960 Code Enforcement/Contact Management \$3,960 \$3,960 **Building Permits and Inspections** Standard Laserfiche Integration \$990 \$12,870 **Total Springbrook** Application Server Tier - "Named" User Lic \$450 Access Agents - for Casual Users n/a \$450 **Total Other** Total 1st Year Maintenance Costs \$13,320

* Maintenance is generally prorated to align with your fiscal year. Progress Maintenance Fees are due at contract signing.

* includes 180 day warranty



.NET Optional Pricing Proposal for: City of Conway, AR

Application/Products	Application License Fees	Training & Consulting	Implementation Management
Project/Grant Management	\$18,000	\$2,400	\$800
Miscellaneous Accounts Receivable	\$11,000	\$800	\$400
Inventory	\$13,500	\$2,400	\$1,200
Work Order Management	\$25,000	\$5,600	\$1,600
Maintenance Scheduling	\$11,000	\$400	\$400
Special Assessments/L.I.D's	\$18,000	\$1,200	\$800
· Parking Ticket Management	\$11,000	\$800	\$400
Custom Document Imaging Interface	tbd		
Custom GIS Interface	tbd		
Positive Pay/Each (AP/PR)	\$1,500		
Custom AP/PR Checks Each (Estimate)	\$6,000 - \$10,000		
Lock Box Interface	\$1,500		
Standard IVR Payment Interface	\$3,500		
Bill Payment Consolidation Interface	\$1,500		
Application Server Tier - "Named" User Lic.	\$600/ea.		
Cash Receipt Import	\$1,500		
Parks and Rec Cash Interface	\$1,500	\$400	\$400
Real Time Cash Receipt Import	\$5,500		
Remittance Processing Interface	\$1,500		
Financial Interface from UB (GL Shell)	\$1,500	\$800	\$400
Building Permit Handheld Interface	\$3,500		

Prices valid for 90 days

* Customer is responsible for the purchase of MS-SQL client and server licenses

Pricing is based on standard contract - deviation from standard contract terms may result in modified prices.

Training and BPS Estimates do not include travel time or expenses.

Monthly Rental and Leasing Options are available

5A / Public Hearing



CITY OF CONWAY Planning and Development 1201 Oak Street Conway, AR 72032

T 501.450.6105 F 501.450.6144

www.conwayplanning.org

May 15, 2009

Dear Resident,

A Public hearing was held on May 12, 2009 for the consideration of renaming of a portion of **Trey Lane** to **Artis Lane.** A map of the area in question is attached. The City Council held the item in committee for consideration of renaming all of Trey Lane to Artis Lane.

That the City Council shall conduct a public hearing at its regular meeting to be held at the District Courts Building , 810 Parkway Street, Conway, Arkansas, on the 26^{th} day of May 2009 at 6:30 p.m.

If you have any questions, please contact the Planning and Development Department at the telephone number above or by email using a link on the Planning and Development Department website (www.conwayplanning.org).

Sincerely yours,

Conway Planning and Development

Staff



PARCEL_ID	PARCEL_LGL	OW_NAME
712-12330-004	S17-T5N-R14W PT N1/2 SE SW	NGUYEN, BENJAMIN
712-12330-003	S17-T5N-R14W PT SE SW	HENNESSEY, ROBERT TODD & HENNESSEY, JENNIFER BROOK
712-12330-000	S17-T5N-R14W PT S 1/2 S 1/2	FAITH FELLOWSHIP INTERNATIONAL CHURCH, INC
712-12332-001	S17-T5N-R14W PT NW SE ORD 99-15 LEVEE DIST 29	BROWN, PATSY ANN TRUSTEE J W JR & PATSY A BROWN RE
712-12330-006	S17-T5N-R14W PT S1/2 SW LEVEE DIST 29	FAITH FELLOWSHIP INTERNATIONAL CHURCH, INC
712-12330-012	S17-T5N-R14W W1/2 W1/2 SW SE LEVEE DIST 29	RODEN, SALLY A & MOSLEY, MARY H
712-12332-000	S17-T5N-R14W PT W495' OF NW SE ORD 99-15 LEVEE DIST 2	2 BROWN, PATSY ANN TRUSTEE J W JR & PATSY A BROWN RE
001-12328-000	S17-T5N-R14W PT N 1/2 SW WESCON FD #57	BROWN, LADELL TRSTEE FOR HEIRS OF LEE ANDREW BROWN

OW_ADD

821 HOGAN LN STE 400 CONWAY AR 72034-5 TROXELL LN CONWAY AR 72034-9311 PO BOX 11007 CONWAY AR 72034-4693 DAVE WARD DR CONWAY AR 72034-7913 PO BOX 11007 CONWAY AR 72034-36 WHITE OAK DR CONWAY AR 72034-3445 4693 DAVE WARD DR CONWAY AR 72034-7913 632 LEE ANDREW LANE CONWAY AR 72034-



City of Conway, Arkansas Ordinance No. O-09-____

AN ORDINANCE CHANGING THE NAME OF TREY LANE TO ARTIS LANE WITHIN THE CITY OF CONWAY LIMITS; AND FOR OTHER PURPOSES:

WHEREAS: it is desired by the family members of Artis & Pearline Davis that have lived along Trey Lane for over 50 years as outstanding members of Conway Community to honor that legacy renaming Trey Lane to Artis Lane; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1: That the street name of Trey Lane is hereby changed to Artis Lane.

Section 2: That all ordinances in conflict herewith are hereby repealed to the extent of that conflict.

PASSED this 26th day of May, 2009

APPROVED:

Mayor Tab Townsell

ATTEST:



City of Conway, Arkansas Resolution No. O-09-

A RESOLUTION SETTING A PUBLIC HEARING TO DISCUSS THE CLOSING OF A 15' UTILITY EASEMENT RUNNING NORTH AND SOUTH ALONG THE EAST LOT LINE OF LOT 33 AND THE WEST LOT LINE OF LOT 34 IN DEERBROOK SUBDIVISION:

WHEREAS, a petition has been filed with the City Council of the City of Conway, Arkansas by Lee and Tammy Henderson to abandon a 15' utility easement located between Lots 33 and 34 of Deerbrook Subdivision, as shown in Plat Book H, page 60, Faulkner County Records, within the corporate limits of the City of Conway, Arkansas; and

WHEREAS, upon the filing of the petition with the City, the City shall set a date and time for a hearing before the City Council for consideration of the petition.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CONWAY, ARKANSAS;

- That the City Council shall hear said petition at its regular meeting to be held at District Court Building, 810 Parkway Street, Conway, Arkansas, on the 9th day of June, 2009 at 6:30 p.m.
- 2. That the City Clerk is hereby directed to publish notice of the filing of said petition and of said hearing for the time and in the manner prescribed by law.

PASSED this 26th day of May, 2009.

APPROVED:

ATTEST:

Mayor Tab Townsell





City of Conway, Arkansas Resolution No. R-09-_____

Preserve America Communities Designation:

WHEREAS, *Preserve America* is a White House initiative developed in cooperation with the Advisory Council on Historic Preservation, the U.S. Department of the Interior, and the U.S. Department of Commerce; and

WHEREAS, the goals of this initiative include a greater shared knowledge about our Nation's past, strengthened regional identities and local pride, increased local participation in preserving the country's irreplaceable cultural and natural heritage assets, and support for the economic vitality of communities; and

WHEREAS, this initiative is compatible with our community's interests and goals related to historic preservation; and

WHEREAS, designation as a *Preserve America* Community will improve our community's ability to protect and promote its historical resources; now therefore be it

RESOLVED, that the City of Conway will apply for the designation of City of Conway as a *Preserve America* Community; and be it further

RESOLVED, that the City of Conway will protect and celebrate our heritage, use our historic assets for economic development and community revitalization, and encourage people to experience and appreciate local historic resources through education and heritage tourism programs.

PASSED this 26th day of May, 2009

APPROVED:

Mayor Tab Townsell

ATTEST:



6A-3

To the Arkansas Highway and Transportation Department :

The City of Conway has no objection to Lamar Advantage Holding Company performing vegetation control work along the right of way, abutting the property of Mr. Jim Burton. The property where such billboard resides is currently is currently along Interstate 40 north side located at approximately mile marker 126. The proposed trimming area would start at the edge of each sign panel and go for a measurement of 525feet to the east and 300 feet to the west, in the City of Conway, Faulkner County, Arkansas.

• State "A" tag 08598, issued November 22, 1988

Name and Title

Date



To the Arkansas Highway and Transportation Department :

The City of Conway has no objection to Lamar Advantage Holding Company performing vegetation control work along the right of way, abutting the property of Mr. Jim Burton. The property where such billboard resides is currently is currently along Interstate 40 north side located at approximately mile marker 123. The proposed trimming area would start at the edge of each sign panel and go for a measurement of 300° feet to the west, in the City of Conway, Faulkner County, Arkansas.

• State "A" tag 08696, issued November 18, 1992

Name and Title

Date

12001 I-30 • Little Rock, AR 72209 • (501) 562-2476 • Fax (501) 568-0085



CONWAY PLANNING COMMISSION



1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

May 19, 2009

Council Members Conway, AR 72032

Dear Council Members:

A request to amend the Conway Towne Center PUD (C-4) to allow a larger theater for property located at 201 Skyline Drive was reviewed by the Planning Commission at its regular meeting on May 18, 2009. The Planning Commission voted 9 – 0 that the request be sent to the City Council with a recommendation for approval subject to the four conditions stated below.

- 1. Parking lot upgrades within redevelopment area to be as shown on Planning Department sketch.
- 2. Development Review guidelines will apply to redevelopment.
- 3. Building setback of four (4) feet shall be allowed on west property line.
- 4. A new freestanding two (2) pole or monument sign may be constructed no larger than existing signage. This new sign or existing sign may have static LED text to be used for movie titles, times, and ratings. No blinking, flashing, or electronic animation allowed. Cinema limited to one freestanding sign only (if a new sign is installed, the old sign must come down).

Submitted by,

Terry Sossong, Chairman Planning Commission



CONWAY PLANNING COMMISSION



1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

May 19, 2009

Council Members Conway, AR 72032

Dear Council Members:

A request to amend the Scherman Heights PUD (C-2) to allow eating place with drive through for Lot 1C, Replat of Lots 1A-1 and 10C Scherman Heights, located at 605 Salem Road was reviewed by the Planning Commission at its regular meeting on May 18, 2009. The Planning Commission voted 9 – 0 that the request be sent to the City Council with a recommendation for approval subject to the condition stated below.

Applicant is to work with Planning staff to create a more desirable parking lot layout, possibly relocating all non-handicap spaces to east side of proposed building and leaving handicap accessible spaces near the entrance as currently shown.

Submitted by,

Terry Sossong, Chairman Planning Commission



CONWAY PLANNING COMMISSION



1201 OAK STREET CONWAY, AR 72032 (501) 450-6105

May 19, 2009

Council Members Conway, AR 72032

Dear Council Members:

A request for a conditional use permit for an insurance office in R-2A for property located at 919 Donaghey Avenue with the legal description:

Lot 2, E. A. Norris Subdivision, a Replat of part of Block 1, Moores Subdivision

was reviewed by the Planning Commission at its regular meeting on May 18, 2009. The Planning Commission voted 6 – 2 that the request be sent to the City Council with a recommendation of approval subject to the condition stated below. Commissioners Sandy Mabry and Richard Kirkman voted against the motion to approve, and Commissioner Mary Etta Qualls abstained from voting.

Hours of operation shall be 8:30 a.m. to 5:30 p.m., Monday through Friday.

Submitted by,

Terry Sossong, Chairman Planning Commission





City of Conway, Arkansas Resolution No. R-09-_____

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF CONWAY TO UTILIZE FEDERAL-AID RECREATIONAL FUNDS

WHEREAS, The City of Conway understands Federal-aid Recreational Trails Funds are available at 80% federal participation and 20% local match to develop or improve Tucker Creek; and

WHEREAS, The City of Conway understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement; and

WHEREAS; The City of Conway understands that there will be no reimbursement for any work accomplished prior to the issuance by the Arkansas State Highway and Transportation Department of an official Notice to Proceed; and

WHEREAS, this project using federal funding, will be open and available for use by the general public and maintained by the applicant.

NOW, THEREFORE, BE IT REESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY THAT:

Section I: The City of Conway will participate in accordance with its designated responsibility including maintenance of this project.

Section II: Mayor Tab Townsell is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above state project.

Section III: The City of Conway pledges its full support and hereby authorizes the Mayor Tab Townsell or his designation personnel to cooperate with the Arkansas State Highway and Transportation Department to initiate action to implement this project.

This RESOLUTION adopted this 26th day of May, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:



City of Conway, Arkansas Resolution No._R-09-_____

A RESOLUTION SELECTING A GENERAL CONTRACTOR CONSTRUCTION MANAGER FOR THE DEVELOPMENT AND CONSTRUCTION OF THE NEW FAIRGROUND FACILITIES LOCATED IN THE CITY OF CONWAY

Whereas, the City is pursuing the construction of a new fairgrounds, and

Whereas, the City has issued Request for Qualifications/Proposal for the selection of a General Contractor Construction Manger for this facility as required by the Arkansas General Assembly under the Request for Qualifications/Request for proposals process.

NOW THEREFORE BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. ______ is selected as the General Contractor Construction Manager for the new fairgrounds facility.

PASSED this 26th day of May, 2009.

APPROVED:

ATTEST:

Mayor Tab Townsell



CITY OF CONWAY SANITATION DEPARTMENT

P.O. Box 915 4550 Hwy. 64 West Conway, AR 72033 (501) 450-6155 Fax: (501) 450-6157 Cheryl Harrington Director

May 15, 2009

Mayor Tab Townsell City Hall 1201 Oak Street Conway, AR 72032

Re: Universal Refuse & Recycling Roll Carts

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Monday, May 11, 2009 at City of Conway City Hall for Universal Refuse & Recycling Roll Carts. Three bids were submitted:

AmeriKart Refuse Carts(3390R)	\$70,725.00/\$47.15 ea
MegaKart	\$66,225.00/\$44.15 ea
BossKart	\$58,035.00/\$38.18 ea
AmeriKart Recycling MegaKart	\$90.375.00/\$36.15 ea
Recycling BossKart	\$85,825.00/\$34.33 ea
Toter Inc. Refuse Cart	\$61,410.00/\$40.94 ea
Recycling Cart	\$87,350.00/\$34.94 ea
Cascade Engineering Refuse Carts	\$58,500.00/\$39.00 ea
Recycling Carts	\$82,125.00/\$32.85 ea

I recommend accepting Bid #2 from Toter, Inc for \$61,410.00 (refuse cart) & for \$87,350.00 (recycling cart). This is not the lowest bid. Toter is the cart we are now using. It has less maintenance on wheels.

Please advise if you have questions or need additional information.

Sincerely, hey Havington

Cheryl Harrington Sanitation Director

BID SUMMARY (1) Residential 65/96 gallon Carts Bid 2009-31

Bid # 1 submitted by AmeriKart Offering 2500 - 65 gallon BossKart - \$34.33/ea. – Total \$85,825.00 MegaKart - \$36.15/ea. – Total \$90,375.00 Exceptions: None Delivery would be 30-45 days after receipt of City of Conway issued P.O. Offering 1500 – 96 gallon BossKart - \$38.18/ea. – Total \$58,035.00 MegaKart - \$44.15/ea. – Total \$66,225.00 3390R - \$47.15/ea. – Total \$66,225.00 (All orders must be made in truck load quantities) Quote held thru 11/30/09

Bid # 2 submitted by Toter Offering 2500 – 65 gallon EVRII (79264) - \$34.94/ea – Total \$87,350.00 Exceptions: None Delivery would be 4-6 weeks after receipt of City of Conway issued P.O. Offering 1500 – 96 gallon EVRII (79296) - \$40.94/ea. – Total \$61,410.00 Quote held for 60 days

Bid # 3 submitted by Cascade Offering 2500 – 65 gallon PCR50%-64 - \$32.85/ea. Total \$82,125.00 Exceptions: None Delivery would be 30-45 days after receipt of City of Conway issued P.O. Offering 1500 – 96 gallon PCR 50%-96 - \$39.00/ea. Total \$58,500.00 Quote held until 6/10/09 Cheryl,

The low bid on the residential containers came in from the Cascade Co. @ \$32.85/each for the 65 gallon and \$39.00/each for the 96 gallon. The problem we have with the Cascade carts are that the wheels on the container stick out from the rear a fair distance and would cause our drivers to wreck havoc on the wheels when dumping using the automated trucks.

The Toter Co. offered the 65 gallon @ \$34.94/each and \$40.94/each for the 96 gallon. We currently have many of the Toter Co. containers and have yet to date to repair a wheel on one.

I know the price difference is substantial but when considering the expense of replacing wheels on site, the Toter containers will eventually be worth the initial increased cost.

Thanks,

Ross Scalise



City of Conway Sanitation Department 2009-30 Universal Refuse Roll Carts (Green) Bid Opening Date: Monday, May 11th , 2009 City Hall - Downstairs Conference Room @ 10:00am www.cityofconway.org

BIDDER SUBMITTAL FORM

<u>ITEM</u>	DESCRIPTION		ΩΤΥ	UNIT PRICE	<u>TOTAL</u> PRICE
1	96 Gallon Mobile Refuse containers per the attached	B065	1500	\$ 38.69	\$ <u>58,03</u> 5,00
	specifications	M <i>ag</i> a 3390R	1500 1500	<u>44.15</u> 47.15	# 66,225.00 # 70,725.00
	Ameri-Kart				
			Ŀ,		

TOTAL BID

\$ Sel above

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through: <u>11-31-09</u>

Quote F.O.B. City of Conulay

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date: 30-45 days

Protest regarding this bid must be submitted in writing to the Sanitation Director, Cheryl Harrington within five (5) working days of the opening of the bid.

Carts must be ordered in fall Truckload Qty's: Boss = 500 Miga = 336 3390R = 378



City of Conway Sanitation Department 2009-31 Universal Mobile Carts (Blue) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

BIDDER SUBMITTAL FORM

Item Description Qty Unit Price Total Price 1. 64 Gallon Refuse containers per the Boss 2500 \$34.33 \$85,835.07 attached specifications Megp 2500 36.15 90,375.07 Mfg. /Model bid: <u>Ameri-Kot</u>

Total Bid

\$ See above

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through: 11-31-09

Quote F.O.B. City of Conway

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date: <u>30-45 @emp</u>

Protests regarding this bid must be submitted in writing to the Sanitation Director within five (5) working days of the opening of this bid.



City of Conway Sanitation Department 2009-31 Universal Mobile Carts (Blue) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

	Toter Incorpora	ted '		
	(Company Name		_
	Laura P. Gates,	Vice Preside	nt, Contract	Management
	Compan AUVO	Representative M	lame >	-
		sentative's Signatu	Ire	
841 Meacham F	Road		<u>kclark@to</u>	ter.com
Address		Ű		Email Address
Statesville		NC	2	8677
City		State		Zip
704-872-8171				704-878-0734
Telephone Numbe	r			Fax Number
	May 7,	2009		

Date

Please send all correspondence concerning this bid to Ms. Kellie Clark, Manager, Bids & Contract.



City of Conway Sanitation Department 2009-30 Universal Refuse Roll Carts (Green) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

BIDDER SUBMITTAL FORM

<u>ITEM</u>	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
1	96 Gallon Mobile Refuse containers per the attached specifications	1,500	\$_40.94*	\$ <u>61,410.</u> 00

Mfg. /Model Bid:

Toter Incorporated -Model 79296-EVR II Universal/Nestable 96 Gallon Cart

TOTAL BID

2

\$ 61,410.00

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through: <u>60 days after bid closing date</u>.

Quote F.O.B. City of <u>Conway</u>, Arkansas

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date: 4-6 weeks after receipt of written purchase order

Protest regarding this bid must be submitted in writing to the Sanitation Director, Cheryl Harrington within five (5) working days of the opening of the bid.

- * Pricing is based on orders placed for stated quantities of carts. Orders placed for other than this stated quantity may be subject to additional freight.
- * Above pricing includes snap on wheels. The City may deduct \$0.80 per cart for pal nut wheel attachment.
- * Add \$1.25 per cart for special Granite color body with solid Black lid.
- * Carts may be manufactured using up to 20% recycled resin, based on preference of the City and availability at time of production.

	City of Conway Sanitation Department 2009-31 Universal Mobile Carts (Blue) Bid Opening Date: Monday, May 11 th , 2009 City Hall - Downstairs Conference Room @ 10:00am
	www.cityofconway.org
	BIDDER SUBMITTAL FORM
1853	Item Description Qty Unit Price Total Price
	1. 64 Gallon Refuse containers per the $2;500$ $$34.94*$ $$87,350.00$ attached specifications
	Mfg./Modelbid: Toter Incorporated-Model 79264-EVR II Universal/Nestable 64 Gallon Cart
	Total Bid \$ <u>87,350.00</u>
	Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through: <u>60 days after</u> bid closing date.
	Quote F.O.B. City of Conway
	Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date: <u>4-6 weeks</u> after receipt of written purchase order.
	Protests regarding this bid must be submitted in writing to the Sanitation Director within five (5)
	working days of the opening of this bid. * Pricing is based on orders placed for stated quantities of carts. Orders placed for other than this stated quantity may be subject to additional freight.
	* Above pricing includes snap on wheels. The City may deduct \$0.80 per cart for pal nut wheel attachment.
	* Add \$1.25 per cart for special Granite color body with solid Black lid.
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City of Conway Sanitation Department 2009-30 Universal Refuse Roll Carts (Green) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

Unsigned bids will not be considered

Authorized Agent Bidding on this project:

_	Cascade Engineering	
	Company Name	
	Jo-Anne Perkins	
	Company Representative Name	
	Representative's Signature	
4950 Thirty Seve	enth Street SE	durdinb@cascadeng.com
Address		Email Address
Grand Rapids	MI	49512
City	State	Zip
616-975-4800		616-975-4902
Telephone Number		Fax Number
	05/07/09	

Date


City of Conway Sanitation Department 2009-30 Universal Refuse Roll Carts (Green) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

BIDDER SUBMITTAL FORM

ITEM DESCRIPTION	
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 PRICE
 PRICE

 1
 96 Gallon Mobile Refuse
 1,500
 \$ 39.00
 \$ 58,500.00

 containers per the attached
 specifications
 \$ 39.00
 \$ 58,500.00

QTY

UNIT PRICE

Mfg. /Model Bid:

Cascade 96 Gallon

TOTAL BID

\$ 58, 500.00

TOTAL

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through: 06/10/09

Quote F.O.B. City of Conway, AR

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date: with 30-45 days after receipt of order and final approved artwork.

Protest regarding this bid must be submitted in writing to the Sanitation Director, Cheryl Harrington within five (5) working days of the opening of the bid.



City of Conway Sanitation Department 2009-31 Universal Mobile Carts (Blue) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

	Cascade Engineering	
	Company Name	
	Jo-Anne Perkins	
	Company Representative Name	2
-	Representative's Signature	
	Representative 5 Signature	
4950 Thirty	Seventh Street SE	durdinb@cascadeng.com
Address		Email Address
Grand Rapids	MI	49512
City	State	Zip
616-975-4800	······································	616-975-4902
Telephone Number		Fax Number
	05/07/09	

Date



City of Conway Sanitation Department 2009-31 Universal Mobile Carts (Blue) Bid Opening Date: Monday, May 11th, 2009 City Hall - Downstairs Conference Room @ 10:00am <u>www.cityofconway.org</u>

BIDDER SUBMITTAL FORM

ltem	Description	Qty	Unit Price	Total Price
1.	64 Gallon Refuse containers per the attached specifications	2,500	\$ <u>32.85</u>	\$ <u>82,125</u> .00
	Mfg. /Model bid: <u>Cascade</u> 64	4 Gallon		

Total Bid

\$<u>82,125.00</u>

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through: 06/10/09

Quote F.O.B. City of Conway

ì

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date: <u>within 30-45</u> days after receipt of order and final approved artwork

Protests regarding this bid must be submitted in writing to the Sanitation Director within five (5) working days of the opening of this bid.

6B-4



CITY OF CONWAY

SANITATION DEPARTMENT

P.O. Box 915 4550 Hwy. 64 West Conway, AR 72033 (501) 450-6155 Fax: (501) 450-6157 Cheryl Harrington Director

May 7, 2009

Mayor Tab Townsell City Hall 1201 Oak Street Conway, AR 72032

Re: Skid Steer Loader

Dear Mayor Townsell,

Bids were submitted at 10.00 am, Monday, April 27, 2009 at City of Conway City Hall for a Skid Steer Loader. Five bids were submitted:

Hugg & Hall	\$30,065.00 ea
Hugg & Hall—L.R., AR	\$33,429.00 ea
Hugg & Hall	\$34,548.00 ea
Twin City Tractor-N.L.R., AR	\$34,930.00 ea
J.A. Riggs—Russelle, AR	\$40,970.00 ea

I recommend accepting Bid #3 from Hugg & Hall for the Bobcat S-220 for \$33,429.00. This will be purchased with Recycling Grant Funds. The S-220 is a large frame skid steer compared to the S-205 medium frame. The larger unit will allow for greater long term service and should meet our needs for many years to come.

Please advise if you have questions or need additional information.

Sincerely, new Havington

Cheryl Harrington Sanitation Director

Conway Sanitation

Bid # 2009-26 Summary

Skid Steer Loader

Bid #1

Submitted by J.A. Riggs - Russellville, AR

Cat 246C

\$40,970.00

Met all minimum specifications

Bid #2

Submitted by Twin City Tractor - N.L.R., AR

New Holland L 180

\$34,930.00

Met all minimum specifications

Bid #3

Submitted by Hugg & Hall – L.R., AR

Bobcat S-220

\$33,429.00

Met all minimum specifications

Bid #4

Submitted by Hugg & Hall

Volvo 90B

\$34,548.00

Met all minimum specifications

Bid #5

Submitted by Hugg & Hall

Bobcat S-205

\$30,065.00

Met all minimum specifications

I suggest we accept Bid #3 from Hugg & Hall for the Bobcat S-220 costing \$33,429.00.

The S-220 is a large frame skid steer compared to the S-205 medium frame. The larger unit will allow for greater long term service and should meet our needs for many years to come.

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Mfg./Model bid: \$ <u>AD,9AD.CD</u> CAP ANDC Total Bid: <u>5 みみ317.55</u> いれな

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through:

6-30-09

Quote F.O.B. City of Conway

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date:



Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

zppic Company Name JUCIC **Company Representative Name** Representative's Signature Kennetheli estariggs.com San Address **Email Address** JAS Citv State Zip <u>479-968-8295</u> Fax Number 479-968-3304 **Telephone Number** Date



BOBCAT 5-220 Mfg. /Model bid: \$ 33,429.00 Total Bid: \$ 36,186,89 INCLUGING TAX IF APPLICABL TAX IF APPLICABLE \$ 271 57,89 Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices

can be held through:

DAVS

Quote F.O.B. City of Conway

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date:

APROX. 30 DAVS FROM DATE THE PO 15 RECIENED

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

HUGG FAALL FOUIPMENT CO

SCOTT SMITH

tative Name

Thill

72209 Zip

<u>7201 SCOTT HAMILTON DR</u> Scotts@hugghall.com Address Email Address

LITTLE ROCK AN

-920-7565 OFFICE: 501. 562-1262 PAX 501-568-5760 Number Fax Number

Telephone Number

4-24-09



MFg. /Model bid: \$ 30,065.00 Total Bid: \$ 32,545.35 INCLUDING TAX BOBCAT / SZOS

TAX IF AIPLICABLE \$ 2,480,36 Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through:

90 DAYS

Quote F.O.B. City of Conway

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date:

APROX 30 DALT

Unsigned blds will be rejected:

Authorized Agent Bidding on this project:

Company Name GGTT SMITH **Company Representative Name** M Mark Representative's Signature scotts@hugghall.Co, 1201 SCOTT HAMILTON PR. Address Email Address AN 72209 State LITTLE BACK <u>50+920-7565 oFFRCE: 501-562-1262×230</u> <u>501-568-5760</u> Telephone Number Fax Number 4-24-09



VOL VO MC 90 B 34,548. Total Bid: \$ 37,398.21 INCLUDING 1F Mfg. /Model bid: \$ 34,548. Total Bid: \$ 37,398.21 INCLUDING 1F APPLICABLE TOTX 1F-APPLICAAUE TAX \$2,850.21

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through:

40 DAYS

Quote F.O.B. City of Conway

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date:

62: PAYS

Unsigned bids will be rejected:

Authorized Agent Bidding on this project:

HUGG + HALL FOUIPMENT G Company Name

SCOTT SMITH

Company Representative Name

Smil

Representative's Signature

SCOTT HAMILTON SCOTTS@huggHAU.Com Email Address 201

Address

<u>An 72209</u> State Zip 65 501-568-5760 Fax Number

120-7565 per

<u>4-24-09</u>



Mfg. /Model bid: \$/ WW Hollow L180 Total Bid: \$ 37, 734. 40 * * Paire includes # 2, 794. 4 Soles TAX.

Prices quoted must be held firm for sixty (60) days to allow for evaluation. Indicate specific date that prices can be held through:

JUNE 30, 2009

Quote F.O.B. City of Conway

Delivery time may be a major consideration in determining the lowest responsible bid. Indicate delivery date:

up to 90 days from P.O. Date

Unsigned bids will be rejected:

Authorized Agent Bidding on this project: Twin City Tracton & Equipment OHN . 150N Company Bepresentative Name **Representative's Signature** 7200 LANDER ROAD JoHN QTWINPITY TASLEM . Com Email Address North Little Rock, AR 72/17 Zip 501 - 835 - 4243 Fax Number 501-834-9999 Telephone Number 27 April 2009



City of Conway, Arkansas Ordinance No. O-09-

AN ORDINANCE APPROPRIATING FUNDS TO THE CONWAY POLICE DEPARTMENT FOR PARTICIPATION IN A COLLISION AVOIDANCE TRAINING PROGRAM; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES

WHEREAS, the Conway Police Department would like to participate in a program sponsored by the National Traffic Safety Academy; Collision Avoidance Training (C.A.T.) for teenage drivers and;

WHERAS, the Conway Police Department is requesting general fund appropriation of \$8600 to cover the expense related with participation in this program. The total cost includes a one time licensing fee of \$7600 and an additional \$1000 travel allowance for instructors to travel to Conway;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall appropriate the following amounts from the General Fund (01.990)

\$7,600 - Conway Police Department Training (01.113.335) \$1,000 - Conway Police Department Meals & Lodging (01.113.251)

Section 2. All ordinances in conflict herewith are repealed to that extent of the conflict.

Section 3. This ordinance is necessary for the protection of the public peace, health and safety; an emergency is hereby declared to exist, and this ordinance shall be in full force and effect from and after its passage and approval.

PASSED this 26th day of May, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett City Clerk/Treasurer



City of Conway, Arkansas Ordinance No. O-09-___

AN ORDINANCE WAIVING BIDS IN CONJUNCTION WITH FINANCIAL SOFTWARE AND SOFTWARE MAINTENANCE; APPROPRIATING FUNDS FOR SUCH ITEMS AND FOR OTHER PURPOSES:

WHEREAS, The City of Conway desires to obtain financial software for which budgetary authority has not been provided; and

WHEREAS, The City of Conway considered a number of vendors for software, and determined that software offered by Springbrook Software ("Springbrook") is best suited for City operations and will provide efficiencies in recorded accounting transactions, enhanced reporting capabilities, necessary support for the conversion process and subsequent use of the software, and increased efficiencies for the information technology staff. The purchase of software will require the subsequent payment of an annual maintenance fee to Springbrook.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS, THAT:

SECTION 1. The City of Conway shall waive the requirement for obtaining bids for Software and annual software maintenance services and shall enter into an agreement with Springbrook for said services at a total price not to exceed \$295,000.

SECTION 2. The Mayor is hereby authorized to enter into a purchase agreement and software support agreement with Springbrook.

SECTION 3. The City of Conway shall appropriate an amount not to exceed \$295,000 as a General Fund balance appropriation for software and software maintenance costs.

SECTION 4. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th day of May, 2009.

APPROVED:

Mayor Tab Townsell

ATTEST:

Michael O. Garrett City Clerk/Treasurer