

Mayor Bart Castleberry

Clerk/Treasurer Denise Hurd

City Attorney Charles Finkenbinder



City Council Members

Ward 1 Position 1 – Andy Hawkins
Ward 1 Position 2 – David Grimes
Ward 2 Position 1 – Drew Spurgers
Ward 2 Position 2 – Shelley Mehl
Ward 3 Position 1 – Mark Ledbetter
Ward 3 Position 2 – Spencer Hawks
Ward 4 Position 1 – Theodore Jones Jr.
Ward 4 Position 2 – Shelia Isby

Tuesday, August 26th, 2025 City Council Agenda
Conway Municipal Building, City Council Chambers

5:30 pm Committee:

Discussion of Potential Sales Tax Election

6:00 pm:

City Council Meeting

Call to Order:

Bart Castleberry, Mayor

Roll Call:

Denise Hurd, Clerk/Treasurer

Minutes Approval:

August 12th, 2025

Monthly Financials:

July 31st, 2025

A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)

1. Consideration to approve waiving all three readings for the ordinances on the August 26th, 2025, City Council agenda.
2. Resolution to approve the reimbursement of costs and expenses associated with an electric generation facility for Conway Corporation.
3. Resolution to request to place a lien on property located at 2125 Poplar St. for expenses incurred by the City of Conway.
4. Ordinance to rezone property located at 1979 Blackberry Ln. from R-1 to A-1.
5. Ordinance to rezone property located at 603 Polk Street from R-2A to R-2.
6. Ordinance to rezone property located at 959 Farris Road from R-1 to O-1.

B. Public Service Committee (Physical Plant, Parks & Recreation, Conway Community Center & Sanitation)

1. Ordinance accepting and appropriating grant funds for the Conway Animal Services.

C. Public Safety Committee (Police, Fire, District Court, IT, CEOC, City Attorney)

1. Consideration to approve the donation and disposal of inventory for the Conway Police Department
2. Ordinance to approve entering into an agreement for School Resource Officers with Conway Public Schools.

Adjournment



City of Conway, Arkansas
Monthly Financial Reports
July 31, 2025

City of Conway
Monthly Financial Report - General Fund
For the month ended July 31, 2025



		<u>Month</u>			<u>(Over)/Under</u>	<u>%</u>
<u>Revenues</u>	<u>Budget</u>	<u>Activity</u>	<u>Year to Date</u>	<u>Encumbered</u>	<u>Budget</u>	<u>Expend/Collect</u>
Property Tax	5,000,000	111,968	2,404,197		2,595,803	48%
Payments in Lieu of Tax	30,000	-	(200,478)		230,478	-668%
State Tax Turnback	2,400,000	179,615	637,561		1,762,439	27%
Sales Tax	30,500,000	2,569,136	17,494,855		13,005,145	57%
Beverage Tax	650,000	-	339,361		310,639	52%
Franchise Fees	3,898,400	397,144	2,806,071		1,092,329	72%
Licenses and Permits	654,000	49,207	361,703		292,297	55%
Public Safety	4,458,774	488,096	2,514,915		1,943,859	56%
Community Center	1,514,213	124,184	124,184		1,390,029	8%
Parks & Recreation	881,300	151,905	775,193		106,107	88%
Interest Income	450,000	77,287	585,417		(135,417)	130%
Contributions and Donations	5,000	5,000	5,000		-	100%
Grant Revenue	39,342	-	39,342		-	100%
Proceeds from Long Term Debt	4,000,000	-	-		4,000,000	0%
Lease Revenue	68,950	-	33,700		35,250	49%
Proceeds from Sale of Assets	1,993	803	7,498		(5,505)	376%
Transfers In	770,000	-	-		770,000	0%
Insurance Proceeds	59,090	1,000	65,938		(6,848)	112%
Miscellaneous Revenues	25,000	9,240	38,428		(13,428)	154%
Total Revenues	55,406,061	4,164,586	28,032,883		27,373,177	51%
Expenditures						
Admin (Mayor, HR)	1,335,814	87,315	714,332	3,816	617,666	53%
Finance	553,151	26,753	259,304	1,592	292,255	47%
City Clerk/Treasurer	180,997	15,856	96,011	-	84,986	53%
City Council	90,737	7,239	42,422	-	48,315	47%
Planning	729,842	45,434	440,663	10,237	278,942	60%
Physical Plant	966,891	70,476	502,020	9,057	455,814	52%
Information Technology	1,744,617	84,997	744,159	189,967	810,491	43%
Permits and Inspections	645,491	44,808	317,594	83	327,815	49%
Community Center	9,071,346	1,333,073	5,386,650	123,321	3,561,375	59%
Nondepartmental	1,276,988	44,756	765,880	4,651	506,457	60%
Police	18,651,983	1,266,526	9,885,060	298,205	8,468,718	53%
CEOC	4,930,037	216,209	1,484,211	346,466	3,099,360	30%
Animal Welfare	576,651	39,415	279,544	81	297,026	48%
Municipal District Court	1,065,884	75,691	590,613	1,370	473,901	55%
City Attorney	672,833	43,490	317,937	1,360	353,536	47%
Fire	16,730,075	965,603	7,994,326	2,396,829	6,338,920	48%
Parks	4,505,598	369,619	2,449,492	40,341	2,015,766	54%
Total Expenditures	63,728,936	4,737,259	32,270,217	3,427,376	28,031,343	51%
Net Revenue/(Expense)	(8,322,875)		(4,237,334)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
General Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-12	1/28/25	Funds for the completion of the Community Center	7,600,000
O-25-13	1/28/25	Fire department beanie caps	250
O-25-25	2/25/25	Bulletproof vest funds received in 2024 to be spent in 2025	18,530
O-25-28	3/11/25	Lease office space for Police Dept	25,000
O-25-56	7/22/25	Replace outdoor warning siren	50,000
O-25-59	7/22/25	Computer equipment for police department	108,957
O-25-61	7/22/25	Firefighter pay adjustments	160,000
			<u>\$ 7,962,737</u>

City of Conway
Balance Sheet - General Fund
As of July 31, 2025



Cash - Operating	13,859,589
Cash - Reserve	2,015,051
Petty Cash	715
Taxes Receivable	5,379,139
Accounts Receivable	5,556,240
Lease Receivable	532,199
Due from Street	23,286
Due from Component Unit	521,601
Due from Municipal Court	78,686
Fuel Inventory	8,306
General Inventory	585
<i>Assets</i>	<i>27,975,400</i>
Accounts Payable	236,177
Insurance and Benefits Payable	(31,991)
Event Deposits	7,150
Held for Others - Crimestopper Reward	5,000
Held for Others - Performance Bonds	5,195
Deferred Revenue	4,906,085
Unearned Revenue	1,469,873
<i>Liabilities</i>	<i>6,597,489</i>
<i>Fund Balance</i>	<i>21,377,911</i>
<i>Total Liabilities & Fund Balance</i>	<i>27,975,400</i>

*All figures are unaudited

City of Conway
Monthly Financial Report - Street Fund
For the month ended July 31, 2025



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Property Tax	1,800,000	41,689	890,764		909,236	49%
Payments in Lieu of Tax	10,000	-	-		10,000	0%
State Tax Turnback	4,800,000	418,281	2,852,519		1,947,481	59%
State Tax Turnback - Other	80,000	-	-		80,000	0%
Severance Tax	100,000	10,866	66,672		33,328	67%
State Tax Turnback - Wholesale	400,000	35,646	243,212		156,788	61%
Sales Tax	420,000	35,998	245,130		174,870	58%
Federal Grant Revenues	-	-	209,429		(209,429)	-
Sign Permits	-	-	180		(180)	-
Engineering Fees	10,000	4,275	11,050		(1,050)	111%
Fees for Street Cuts	-	9,555	59,775		(59,775)	-
Insurance Proceeds	-	4,891	4,891		(4,891)	-
Interest Income	200,000	22,610	160,801		39,199	80%
Miscellaneous Revenues	-	-	2,371		(2,371)	-
Total Revenues	7,820,000	583,811	4,746,795	-	3,073,206	61%
Expenditures						
Personnel Costs	3,432,381	204,528	1,577,461	-	1,854,920	46%
Other Operating Costs	4,567,698	356,374	2,732,716	23,338	1,811,644	60%
Total Operating Costs	8,000,079	560,903	4,310,176	23,338	3,666,565	54%
Capital Outlay	1,501,969	14,961	616,640	331,121	554,209	41%
Total Expenditures	9,502,049	575,864	4,926,816	354,459	4,220,774	52%
Net Revenue/(Expense)	(1,682,049)		(180,021)			

*All figures are unaudited

Notes:

1) Budget column is current budget which includes all year-to-date adjustments, if any.

City of Conway
Street Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-04	1/14/25	Condemnation settlement - Linn	267,875
O-25-17	2/11/25	Install fiber optic lines on Dave Ward Dr.	130,000
O-25-18	2/11/25	Technology upgrades for Harkrider facility	125,000
			<u>\$ 522,875</u>

City of Conway
Balance Sheet - Street Fund
As of July 31, 2025



Cash - Operating	5,751,254
Taxes Receivable	75,371
Accounts Receivable	2,415,724
<i>Assets</i>	<u>8,242,349</u>
Accounts Payable	17,064
Insurance and Benefits Payable	2,854
Due to General Fund	23,286
Deferred Revenue	1,804,867
<i>Liabilities</i>	<u>1,848,072</u>
<i>Fund Balance</i>	<u>6,394,277</u>
<i>Total Liabilities & Fund Balance</i>	<u>8,242,349</u>

*All figures are unaudited

City of Conway
Monthly Financial Report - Sanitation
For the month ended July 31, 2025



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sanitation Fee Rev-Residential	10,000,000	868,463	6,989,326		3,010,674	70%
Proceeds - Recycled Materials	500,000	42,649	358,958		141,042	72%
Landfill Fees - General	350,000	48,914	265,649		84,351	76%
Insurance Proceeds	-	-	3,414		(3,414)	-
Interest Income	600,000	87,634	595,436		4,564	99%
Proceeds from Sale of Assets	-	-	37,311		(37,311)	-
Miscellaneous Revenues	-	250	2,710		(2,710)	-
Total Revenues	11,450,000	1,047,909	8,252,804	-	3,197,196	72%
Expenditures						
Personnel Costs	6,216,500	432,892	3,469,997	-	2,746,503	56%
Other Operating Costs	<u>5,557,052</u>	<u>219,085</u>	<u>1,436,639</u>	<u>259,085</u>	<u>3,861,328</u>	<u>26%</u>
Total Operating Costs	11,773,552	651,977	4,906,637	259,085	6,607,830	42%
Capital Outlay	<u>4,438,218</u>	<u>540,746</u>	<u>1,571,601</u>	<u>1,131,611</u>	<u>1,735,005</u>	<u>35%</u>
Total Expenditures	16,211,770	1,192,723	6,478,238	1,390,696	8,342,835	40%
Net Revenue/(Expense)	(4,761,770)		1,774,566			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Sanitation Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-12	1/28/25	Funds for the completion of the Community Center	2,000,000

City of Conway
Balance Sheet - Sanitation
As of July 31, 2025



Cash - Operating	16,489,011
Petty Cash	200
Post Closure Cash Account	7,214,709
Due from Component Unit	1,857,833
General Inventory	2,122
Land & Buildings	2,165,364
Infrastructure	949,835
Machinery, Equipment & Vehicles	3,495,611
Deferred Outflows of Resources	445,823
Deferred Outflows of Resources-OPEB	193,091
Assets	<u>32,813,598</u>
Accounts Payable	40,993
Insurance and Benefits Payable	3,578
Compensated Absences	272,889
Net Pension Obligation	11,963,551
Deferred Inflows of Resources	2,805,804
Deferred Inflows of Resources-OPEB	280,270
Net OPEB Liability	882,704
Landfill Close/Post Close	9,283,034
Liabilities	<u>25,532,823</u>
Net Position	7,280,775
Total Liabilities and Net Position	<u>32,813,598</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway
Monthly Financial Report - Airport
For the month ended July 31, 2025



	<u>Budget</u>	<u>Month</u> <u>Activity</u>	<u>Year to</u> <u>Date</u>	<u>Encumbered</u>	<u>(Over)/Under</u> <u>Budget</u>	<u>%</u> <u>Expend/Collect</u>
Revenues						
Sales Tax	40,000	4,755	22,786		17,214	57%
Airport Fuel Sales	1,720,000	219,248	1,170,063		549,937	68%
T-Hangar Rent	185,400	8,135	152,046		33,355	82%
Community Hangar Rent	43,200	3,000	15,000		28,200	35%
Ground Leases	20,665	-	-		20,665	0%
Misc Revenue - Non air	10,000	-	8,020		1,980	80%
Miscellaneous Revenues	22,000	4,753	20,048		1,952	91%
Total Revenues	2,041,265	239,891	1,387,962	-	653,303	68%
Expenditures						
Personnel Costs	421,023	34,204	247,682	-	173,341	59%
Fuel for Resale	1,450,000	163,584	861,573	-	588,427	59%
Other Operating Costs	170,242	13,895	78,170	931	91,141	46%
Total Operating Costs	2,041,265	211,683	1,187,425	931	852,909	58%
Capital Outlay	36,000	-	-	-	36,000	0%
Total Expenditures	2,077,265	211,683	1,187,425	931	888,909	57%
Net Revenue/(Expense)	(36,000)		200,537			

*All figures are unaudited

Notes:

- 1) Budget column is current budget which includes all year-to-date adjustments, if any.
- 2) Capital outlay is shown here for budgeting purposes, but only depreciation expense will be recorded at year end.

City of Conway
Airport Fund
2025



Fund Balance Appropriations

<u>Ordinance</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
O-25-02	1/14/25	FAA grant match	36,000

City of Conway
Balance Sheet - Airport
As of July 31, 2025



Cash - Operating	462,195
Taxes Receivable	5,550
Accounts Receivable - Fuel Vendor	63,428
Fuel Inventory	76,575
Land	1,254,473
Buildings	4,522,530
Machinery & Equipment	84,682
Infrastructure	20,102,639
Deferred Outflows of Resources-OPEB	2,647
<i>Assets</i>	<u>26,574,718</u>
Accounts Payable	2,864
Compensated Absences	12,153
Deferred Inflows of Resources	12,099
Deferred Inflows of Resources-OPEB	3,842
Unearned Revenue	256,944
Note Payable	600,000
<i>Liabilities</i>	<u>887,902</u>
<i>Net Position</i>	<u>25,686,816</u>
<i>Total Liabilities & Net Position</i>	<u>26,574,718</u>

*All figures are unaudited

Note: Capital assets shown at book value (cost less accumulated depreciation).

City of Conway

Monthly Financial Report - Major Project Funds

As of July 31, 2025



Parks and Rec A&P Tax

Balance, 6/30/25	470,735
Receipts	451,965
Payments	(866,179)
Balance, 7/31/25	\$ 56,521

Pay as you go Sales Tax

Balance, 6/30/25	12,916,579
Receipts	522,359
Payments	(579,907)
Balance, 7/31/25	\$ 12,859,031

Street Impact Fees

Balance, 6/30/25	2,250,117
Receipts	35,311
Payments	(206,920)
Balance, 7/31/25	\$ 2,078,508

Parks Impact Fees

Balance, 6/30/25	418,047
Receipts	5,684
Payments	-
Balance, 7/31/25	\$ 423,731

Street Sales Tax

Balance, 6/30/25	21,602,401
Receipts	81,579
Payments	(283,027)
Balance, 7/31/25	\$ 21,400,953

American Rescue Plan Act

Balance, 6/30/25	1,013,574
Receipts	3,873
Payments	-
Balance, 7/31/25	\$ 1,017,447

City of Conway, Arkansas
Office of the Mayor

Memo:

To: Mayor Bart Castleberry
CC: City Council Members

From: Felicia Rogers
Date: August 22nd, 2025
Re: August 26th, 2025 City Council Agenda

The following ordinances are included on the August 12th, 2025 City Council Agenda for consideration of waiving the three readings of each ordinance:

1. A- 4 - Ordinance to rezone property located at 1979 Blackberry Ln. from R-1 to A-1.
2. A- 5 - Ordinance to rezone property located at 603 Polk Street from R-2A to R-2.
3. A- 6 - Ordinance to rezone property located at 959 Farris Road from R-1 to O-1.
4. B- 1 - Ordinance accepting and appropriating grant funds for the Conway Animal Services.
5. C- 2 - Ordinance to approve entering into an agreement for School Resource Officers with Conway Public Schools.



City of Conway, Arkansas
Resolution No. R-25-_____

**A RESOLUTION OF INTENT REGARDING THE REIMBURSEMENT OF CERTAIN
 COSTS AND EXPENSES INCURRED IN CONNECTION WITH THE ACQUISITION,
 CONSTRUCTION, AND EQUIPPING OF ELECTRIC GENERATION FACILITIES IN
 INDEPENDENCE COUNTY, ARKANSAS**

Whereas, the City of Conway, Arkansas (the “City”) owns an electric generation and distribution system (the “System”) serving the residents of the City, which System is operated and maintained by the Conway Corporation, a nonprofit corporation organized and existing under the laws of the State of Arkansas (the “Corporation”), pursuant to a lease from the City and an exclusive franchise to operate the System granted to the Corporation by the City; and

Whereas, the Corporation has determined that as a result of the planned closure in 2030 of the coal-fired Independence Steam Electric Station (the “ISES Facility”), of which the City is a partial owner, there is a need for additional owned electric generation capacity in order to economically provide reliable energy through the System to the residents of the City; and

Whereas, planning is underway for the construction of a large natural-gas fired electric generation facility (the “Replacement Facility”) to be constructed adjacent to the existing ISES Facility for the purpose of replacing generating capacity that will be lost as a result of the decommissioning of the ISES Facility, and the City and the Corporation are evaluating participation in the Replacement Facility through the purchase of an ownership interest therein; and

Whereas, if participation in the ownership of the Replacement Facility is finalized, the City will be responsible for funding its relative share of the costs of acquiring, constructing and equipping the Replacement Facility (the “Project”); and

Whereas, the Corporation has estimated that the City’s share of the costs of acquiring, constructing and equipping the Replacement Facility may approach \$100,000,000; and

Whereas, if the City and the Corporation approve participation in the ownership of the Replacement Facility, the Corporation intends to temporarily obtain the necessary funds to pay initial costs of the Project from reserves or from an unsecured bank loan until such time as the City approves an issue or issues of tax-exempt electric revenue bonds for such purpose; and

Whereas, the purpose of this Resolution is for the City to declare its “official intent” to reimburse itself or the Corporation for certain costs (incurred by or on behalf of the City and related to the Project) pursuant to Section 1.150-2 of the Regulations of the U.S. Department of

Treasury promulgated pursuant to the provisions of the Internal Revenue Code of 1986, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:

Section 1. That the adoption of this Resolution is intended as the City's "official intent" to reimburse itself or the Corporation from the proceeds of tax-exempt bonds for costs of the Project and related expenses advanced by the City or the Corporation.

Section 2. That a copy of this resolution shall be furnished by the Mayor to any entity requesting such a copy in connection with the financing of the Project.

PASSED AND APPROVED this 26th day of August, 2025.

Approved:

By: _____
Mayor Bart Castleberry

Attest:

By: _____
Denise Hurd, City Clerk/Treasurer

[S E A L]



City of Conway, Arkansas
Resolution No. R-25-_____

A RESOLUTION REQUESTING THE FAULKNER COUNTY TAX COLLECTOR PLACE A CERTIFIED LIEN AGAINST REAL PROPERTY AS A RESULT OF INCURRED EXPENSES BY THE CITY OF CONWAY, AND FOR OTHER PURPOSES.

Whereas, in accordance with Ark. Code Ann. § 14-54-901, the City of Conway has corrected conditions existing on **2125 Poplar St** within the City of Conway and is entitled to compensation pursuant to Ark. Code § 14-54-904; and

Whereas, State law also provides for a lien against the subject property, with the amount of lien to be determined by the City Council at a hearing held after the notice to the owner thereof by certified mail with said amount **\$158.33** (\$116.66 + Penalty \$11.67 + filing fee \$30.00) to be thereafter certified to the Faulkner County Tax Collector; and

Whereas, a hearing for the purpose of determine such lien has been set for **August 26th, 2025** in order to allow for service of the attached notice of same upon the listed property owners, by certified or publication as is necessary.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Conway, Arkansas that:

Section 1: That after said public hearing the amount listed above is hereby certified and is to be forwarded to the Faulkner County Tax Collector and Assessor by the City of Conway.

Section 2: That this Resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 26th day of August 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer

City of Conway
Code Enforcement &
Public Works
822 Locust Ave.
Conway, Arkansas 72034
www.conwayarkansas.gov



Phone 501-450-6191
Fax 501-450-6144

Wesley G Briant
2125 Poplar St
Conway, Ar 72034

Parcel # 710-04766-002

RE: Nuisance Abatement at 2125 Poplar St., Conway AR
Cost of Clean-Up, Amount Due: \$116.66

To whom it may concern:

Because you failed or refused to remove, abate, or eliminate certain conditions on the aforementioned real property in the City of Conway, after having been given seven (7) days notice in writing to do so, the City of Conway was forced to undertake the cleanup of this property to bring it within compliance of the Conway Municipal Code.

The City of Conway is requesting payment for all costs expended in correcting said condition. If after thirty (30) days from the receipt of this letter notifying you of the cost to correct said condition, such payment has not been remitted to the City, the City has the authority to file a lien against real estate property for the cost expended after City Council approval.

At its **August 26th, 2025 Meeting**, 6:00 p.m. located at 1111 Main Street, the City Council will conduct a public hearing on three items:

1. Consideration of the cost of the clean-up of your real property.
2. Consideration of placing a lien on your real property for this amount.
3. Consideration of certifying this amount determined at the hearing, plus a ten percent (10%) penalty for collection & filing fees, to the Tax Collector of Faulkner County to be placed on the tax books as delinquent taxes and collected accordingly.

None of these actions will be necessary if full payment is received before the meeting date. Please make check payable to the **City of Conway** and mail to **822 Locust Street Conway Arkansas 72034** with the **attention** to **Lily Couch**. If you have any questions, please feel free to call me at 501-450-6191.

Respectfully,

City of Conway
Code Enforcement

INVOICE

City of Conway
Code Enforcement &
Public Works Dept.

DATE: JUNE 25TH, 2025

822 Locust Ave.
Conway, AR 72034
Phone: 501-450-6191
Fax 501-450-6144
Lily.couch@conwayarkansas.gov

TO Wesley G Briant
2125 Poplar St
Conway, Ar 72034

Description: Mowing/Clean-up/Admin Fees
associated with the nuisance abatement at
2125 Poplar St., Conway Arkansas

CODE ENFORCEMENT OFFICER	PARCEL NUMBER	PAYMENT TERMS	DUE DATE
Michael Davis	710-04766-002		August 26th, 2025

HOURS	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MOWING & DEBRIS REMOVAL BY C.E.P.P.	33.40	33.40
	Maintenance Fee (Mower/Bush Hog/Weed Eat)	25.00	25.00
1	Administrative Fee (Code Enforcement)	20.00	20.00
1	Administrative Fee (Code Officer)	17.46	17.46
2	Regular Letter	.55	1.10
2	Certified Letter	9.85	19.70
	(10% penalty + \$30.00 filing fees= \$41.67)		
TOTAL			\$116.66
• Total amount due after August 26th, 2025 includes collection penalty & filing fees			
TOTAL WITH PENALTY & FILING FEES			\$158.33

Make all checks payable to City of Conway Code Enforcement @ 822 Locust Ave. Conway Arkansas 72034



CODE CASE HISTORY REPORT RESPROP-0525-0400 FOR CITY OF CONWAY

Changed On	User	Description	Before	After	Additional Info
05/12/2025	Michael Davis	Code Case added			Code Case (RESPROP-0525-0400)
05/12/2025	Michael Davis	WFTemplateID	a3e16370-a38d-4837-9046-fb531fd2e043	[none]	Code Case Workflow Step (Citation)
	Michael Davis	WFTemplateID	a3e16370-a38d-4837-9046-fb531fd2e043	[none]	Code Case Workflow Step (Courtesy Notice)
	Michael Davis	WFTemplateID	a3e16370-a38d-4837-9046-fb531fd2e043	[none]	Code Case Workflow Step (District Court)
	Michael Davis	WFTemplateID	a3e16370-a38d-4837-9046-fb531fd2e043	[none]	Code Case Workflow Step (Letter Phase)
	Michael Davis	WFTemplateID	a3e16370-a38d-4837-9046-fb531fd2e043	[none]	Code Case Workflow Step (Notice of Violation)
	Michael Davis	WFTemplateID	a3e16370-a38d-4837-9046-fb531fd2e043	[none]	Code Case Workflow Step (Violations)
05/12/2025	Michael Davis	Code Case Workflow Step Start Date	[none]	5/12/2025	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Notice of Violation)
	Michael Davis	Inspection added			Inspection ([Auto])
	Michael Davis	Action Workflow Status	Not Started	Failed	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Violations)
	Michael Davis	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.2.4 Grass or Weeds)
	Michael Davis	Code Case Workflow Step Action added			Code Case Workflow Step Action (3.5.3 Appliance/Furniture)
05/12/2025	Michael Davis	Date Opened	5/12/2025	5/8/2025	Code Case (RESPROP-0525-0400)
06/05/2025	Michael Davis	Code Case Workflow Step Start Date	[none]	6/5/2025	Code Case Workflow Step (Letter Phase)
	Michael Davis	Step Workflow Status	Not Started	Started	Code Case Workflow Step (Letter Phase)
	Michael Davis	Inspection added			Inspection ([Auto])
	Michael Davis	Action Workflow Status	Not Started	Failed	Code Case Workflow Step Action (Code Enforcement Final Investigation)
	Michael Davis	Violation Compliance Date	5/15/2025	6/12/2025	Violation (3.5.3 Appliance/Furniture)
	Michael Davis	Violation Compliance Date	5/15/2025	6/12/2025	Violation (3.2.4 Grass or Weeds)
06/24/2025	Michael Davis	Code Case Status	Open	Schedule City Clean up	Code Case (RESPROP-0525-0400)
06/24/2025	Michael Davis	Inspection Actual Arrival Date	6/5/2025	[none]	Inspection (ICODE-2174-2025)
	Michael Davis	Inspection Status	In Violation	City Cleanup Performed	Inspection (ICODE-2174-2025)
	Michael Davis	Action Workflow Status	Failed	Started	Code Case Workflow Step Action (Code Enforcement Final Investigation)
	Michael Davis	Inspection Actual Arrival Date	5/8/2025	[none]	Inspection (ICODE-1817-2025)

CODE CASE HISTORY REPORT RESPROP-0525-0400

Changed On	User	Description	Before	After	Additional Info
	Michael Davis	Inspection Status	In Violation	City Cleanup Performed	Inspection (ICODE-1817-2025)
	Michael Davis	Action Workflow Status	Failed	Started	Code Case Workflow Step Action (Property Maintenance Follow-up Investigation)
	Michael Davis	Step Workflow Status	Started	Passed	Code Case Workflow Step (Violations)
	Michael Davis	Violation Resolved Date	[none]	6/24/2025	Violation (3.5.3 Appliance/Furniture)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.5.3 Appliance/Furniture)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.5.3 Appliance/Furniture)
	Michael Davis	Violation Resolved Date	[none]	6/24/2025	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Violation Status	In Violation	Resolved	Violation (3.2.4 Grass or Weeds)
	Michael Davis	Action Workflow Status	Started	Passed	Code Case Workflow Step Action (3.2.4 Grass or Weeds)
06/24/2025	Michael Davis	Date Closed	[none]	6/24/2025	Code Case (RESPROP-0525-0400)
	Michael Davis	Code Case Status	Schedule City Clean up	Closed - Resolved	Code Case (RESPROP-0525-0400)
	Michael Davis	Complete	No	Yes	Code Case (RESPROP-0525-0400)



City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY AT 1979 BLACKBERRY LANE FROM R-1 TO A-1:

Whereas, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on **August 18, 2025**, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

A PART OF THE NW ¼ OF THE NW ¼ OF SECTION 25, T5N, R14W, IN FAULKNER COUNTRY, ARKANSAS, AND BEING MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE NW CORNER OF SECTION 25; THENCE S 88° 43'02" E, ALONG THE NORTH LINE OF SECTION 25, A DISTANCE OF 528.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S 88° 43'02" E ALONG SAID LINE, A DISTANCE OF 304.90 FEET; THENCE S 01° 20'52" W, A DISTANCE OF 903.35 FEET; THENCE N 88°40'47" W, A DISTANCE OF 305.10 FEET; THENCE N 01° 21'38" E, A DISTANCE OF 903.15 FEET TO THE POINT OF BEGINNING; SAID DESCRIBED TRACT CONTAINING 6.32 ACRES, MORE OR LESS.

to those of **A-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th date of August, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Lori Quinn, 2025 Planning Commission Chairwoman
Date: August 26, 2025

Re: Request to rezone the property located at 1979 Blackberry Ln from R-1 to A-1

Ken Mullins has requested to rezone property located at 1979 Blackberry Ln from R-1 to A-1, with the following legal description:

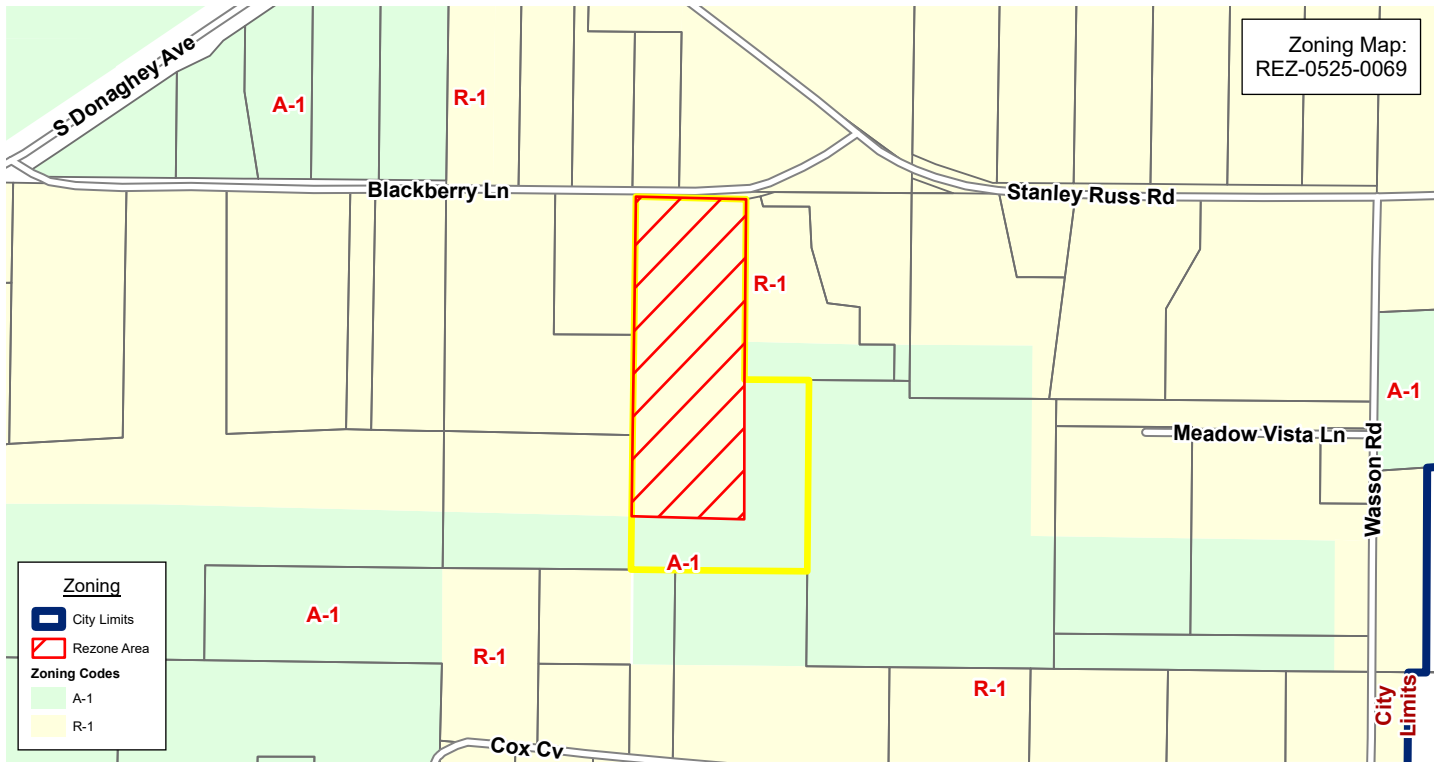
A PART OF THE NW ¼ OF THE NW ¼ OF SECTION 25, T5N, R14W, IN FAULKNER COUNTRY, ARKANSAS, AND BEING MORE PARTICULARLY DESCRIBED AS COMMENCING AT THE NW CORNER OF SECTION 25; THENCE S 88° 43'02" E, ALONG THE NORTH LINE OF SECTION 25, A DISTANCE OF 528.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S 88° 43'02" E ALONG SAID LINE, A DISTANCE OF 304.90 FEET; THENCE S 01° 20'52" W, A DISTANCE OF 903.35 FEET; THENCE N 88°40'47" W, A DISTANCE OF 305.10 FEET; THENCE N 01° 21'38" E, A DISTANCE OF 903.15 FEET TO THE POINT OF BEGINNING; SAID DESCRIBED TRACT CONTAINING 6.32 ACRES, MORE OR LESS.

This application for rezoning was submitted by the applicant after a building permit was applied for at the site to install a 12,500sf barn on the southwestern portion of the site. It is the intent of the applicant to build a barn for horses and equipment. Residential accessory structures located on lots of 1 acre or greater may have a total accessory building area of 75% of the covered roof area of the main structure, however there is no limit on accessory building total area on 5 acres or more located in A-1 zoning districts. With the existing shop on site, and the R-1 zoning classification, Mr. Mullins would only be allowed 838sf of additional accessory structure area on his entire property.

The property is currently split zoned R-1 (±6.32 acres) and A-1 (±3.25 acres). The creation of the split zoning comes from phased annexation of the property where the R-1 portion was annexed into the City in March of 1995 and the A-1 portion was annexed in May of 2000. Adjacent land uses are all rural, large lot single-family zonings on greater than 1 acre lots. Due to the intended use provided by the applicant to install a horse barn, a zoning to A-1 for the site is appropriate. Approving the requested zone will create a cohesive zoning designation for the entire property and allow the owner to continue his permit application for his proposed ancillary use.

The Planning Commission reviewed the request at its regular meeting on August 18, 2025, and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.





City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY AT 603 POLK STREET FROM R-2A TO R-2:

Whereas, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on **August 18, 2025**, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

WEST 2/3 OF LOT 8 AND EAST 2/3 OF LOT 9 BLOCK 4 HARKRIDER'S ADDITION TO
 THE CITY OF CONWAY ARKANSAS BEING 0.20 ACRES MORE OR LESS.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th date of August, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Lori Quinn, 2025 Planning Commission Chairwoman
Date: August 26, 2025

Re: Request to rezone the property located at 603 Polk Street from R-2A to R-2

Ken Mullins has requested to rezone property located at 603 Polk St from R-2A to R-2, with the following legal description:

WEST 2/3 OF LOT 8 AND EAST 2/3 OF LOT 9 BLOCK 4 HARKRIDER'S ADDITION TO THE CITY
OF CONWAY ARKANSAS BEING 0.20 ACRES MORE OR LESS.

The applicant intends to construct a duplex on the existing vacant lot. The applicant is requesting the rezone to R-2 to conform with lot width standards; the minimum lot width for a duplex in R-2A is 100' while the minimum lot width for a duplex in R-2 is 50'. The lot width of this parcel is roughly 66'.

The property is adjacent to R-2A property to the west and R-2 property to the east. Given the surrounding structures and zonings, this use is appropriate for this area. The zoning would not likely result in harm to adjacent property.

The Planning Commission reviewed the request at its regular meeting on August 18, 2025, and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

C-3

Zoning Map:
REZ-0725-0084

Polk St

O-2

R-2A

R-2

Zoning



City Limits

Zoning Codes



C-3



O-2



R-2



R-2A

O-2

R-2A



City of Conway, Arkansas
Ordinance No. O-25- _____

AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY AT 959 FARRIS ROAD FROM R-1 TO O-1:

Whereas, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

Whereas, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on **August 18, 2025**, and adopted the amendments.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

SECTION 1: The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-1** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

PART OF THE NE 1/4 NW 1/4 SECTION 11, T-5-N, R-14-W, FAULKNER COUNTY, ARKANSAS, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SE CORNER OF THE NE 1/4 NW 1/4; THENCE ALONG THE EAST LINE OF SAID NE 1/4 NW 1/4 N02°08'42"E, A DISTANCE OF 890.41'; THENCE LEAVING SAID EAST LINE, N87°53'17"W A DISTANCE OF 21.92' TO THE POINT OF BEGINNING; THENCE N87°53'17" W A DISTANCE OF 249.84'; THENCE N00°34'15"W A DISTANCE OF 100.29'; THENCE S87°51'12"E A DISTANCE OF 254.47'; THENCE S02°04'45"W A DISTANCE OF 100.03' TO THE POINT OF BEGINNING.

to those of **O-1**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

Section 2: All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th date of August, 2025.

Approved:

Mayor Bart Castleberry

Attest:

Denise Hurd
City Clerk/Treasurer



1111 Main Street • Conway, AR 72032
(501) 450-6105 • planning@conwayarkansas.gov

MEMO

To: Mayor Bart Castleberry
cc: City Council Members

From: Lori Quinn, 2025 Planning Commission Chairwoman
Date: August 26, 2025

Re: Request to rezone the property located at 959 Farris Road from R-1 to O-1

Ken Mullins has requested to rezone property located at 959 Farris Rd from R-1 to O-1, with the following legal description:

PART OF THE NE 1/4 NW 1/4 SECTION 11, T-5-N, R-14-W, FAULKNER COUNTY, ARKANSAS,
BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE SE CORNER OF THE NE 1/4 NW 1/4; THENCE ALONG THE EAST LINE
OF SAID NE 1/4 NW 1/4 N02°08'42"E, A DISTANCE OF 890.41'; THENCE LEAVING SAID EAST
LINE, N87°53'17"W A DISTANCE OF 21.92' TO THE POINT OF BEGINNING; THENCE
N87°53'17" W A DISTANCE OF 249.84'; THENCE N00°34'15"W A DISTANCE OF 100.29';
THENCE S87°51'12"E A DISTANCE OF 254.47'; THENCE S02°04'45"W A DISTANCE OF
100.03' TO THE POINT OF BEGINNING.

A rezoning to O-1 is consistent with the zoning in the area. The Comprehensive Plan designates the property as appropriate for Single-Family use. However, this plan does not reflect the extent of commercial development which has occurred along this portion of Prince St in recent years. Given this and the site's location along a major arterial, single-family residential is no longer the most appropriate use. The requested rezoning appears to be appropriate.

This rezone is appropriate for the area and will not likely harm adjacent property. This development will improve traffic along both Farris Rd and Prince St and create easier navigation to the newer developments along Prince St.

The Planning Commission reviewed the request at its regular meeting on August 18, 2025, and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

O-1

O-1

R-1

R-1

Farris Rd

Zoning



City Limits

Zoning Codes



O-1



O-2



R-1



**City of Conway, Arkansas
Ordinance No. O-25-__**

AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDING FOR THE CONWAY ANIMAL SERVICES FROM BEST FRIEND ANIMAL SOCIETY GRANT; AND FOR OTHER PURPOSES.

Whereas, the City of Conway Animal Services was awarded \$20,000 from Best Friends Animal Society Grant; and

Whereas, this funding was for the implementation and utilization of community cat programming and kitten intake diversion programming that results in increased live outcomes for cats; and

Whereas, the second draw payment of \$4,000 has been received for such purposes.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1. The City of Conway shall accept the second draw grant payment of \$4,000 from Best Friends Animal Social Grant for Conway Animal Services.

Section 2. The City of Conway shall appropriate funding in the amount of \$4,000 from the Other Grant Revenues Account (399.000.4752) to the Miscellaneous Supplies Account (399.127.5699).

Section 3. All ordinances in conflict herewith are repealed to the extent of the conflict.

PASSED this 26th day of August 2025.

Approved:

Mayor Bart Castleberry

Attest:

**Denise Hurd
City Clerk/Treasurer**

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry
FROM: Chief Chris Harris
DATE: August 26, 2025
SUBJECT: Request for disposal and donation of assets

The Conway Police Department has requested to donate 24 tasers and accessories to the Stuttgart Police Department. We also request to dispose of the other 43 non-working tasers.

I would like to request approval to donate the working items and to remove the non-working items from our inventory for disposal.

Thank you for your consideration.

MEMORANDUM

TO: City Council Members/Mayor Bart Castleberry

FROM: Chief Chris Harris

DATE: August 26, 2025

SUBJECT: SRO Contract

The Conway Police Department respectfully request to enter into an agreement with the Conway High School for the 2025-2026 school year.

This Agreement is entered on July 1, 2025, through July 1, 2026, between the City of Conway, Arkansas, and the Conway School District.

I respectfully request that the City of Conway accepts to enter into this agreement.

Thank you for your consideration.

AGREEMENT

This Agreement is entered this 1st day of July, 2025, between the City of Conway, Arkansas, and the Conway School District.

WITNESSETH:

WHEREAS, District desires to maintain and improve a School Resource Officers' Program ("Program") to serve the respective needs and to provide for the maximum mutual benefit of the parties hereto; and

WHEREAS, this objective is to be accomplished by the controlled interaction of the City's police officers with students and staff of the District; and

WHEREAS, the district desires to reduce juvenile crime and to promote students' well being.

NOW, THEREFORE, IN CONSIDERATION OF THE COVENANTS SET FORTH HEREIN, THE PARTIES AGREE AS FOLLOWS:

1. **SERVICES**

The City shall provide eight police officers and two police sergeant on a full-time basis to serve as School Resource Officers for the Conway School District. Two officers will be placed at the Conway High School; two officers will be placed at the Conway Junior High School; one officer will be placed at each middle school; and all officers will share the responsibilities of the elementary schools. The program may be expanded to add additional officers.

2. **CONSIDERATION**

In consideration for providing the above-described services, the Conway School District shall pay to the City the sum of \$589,850.00 which represents approximately half of the total costs associated with the officers' uniforms, salaries, benefits, and the average overtime/comp that they receive as part of their SRO duties. The compensation shall be paid by the Conway School District to the City of Conway in full, between July 1, 2025, and July 30, 2026.

3. **TERMS**

The term of this Agreement shall be for a period commencing July 1, 2025, to and including, July 30, 2026. Absent termination by one of the parties hereto, or amendments mutually agreed upon by the parties, this Agreement shall automatically be renewed for additional terms of one year. This Agreement and all performances and obligations required hereunder may be terminated by the Mayor of the City of Conway or Superintendent of the Conway School District at any time and for any cause provided that the terminating party provides the other party with written notice of termination immediately upon the date of termination.

4. **PERSONNEL**

The School Resource Officers provided by the City shall be considered employees of the City. The School Resource Officers shall perform their services in accordance with Exhibit "A". Notwithstanding anything contained in this Agreement or the attachments to this Agreement, the School Resources Officer shall at all times be subject to the policies and procedures of the Conway Police Department. The City and the District shall be jointly responsible for the selection of an officer from the list of eligible candidates provided by the City. The City shall be responsible for the special training of the officer as required for participation in this program, and the scheduling of such School Resource Officers.

5. **INSURANCE**

City and District acknowledge that the other party is a governmental entity, duly organized under the laws of the State of Arkansas, and that each party relies on tort immunity. Accordingly, either parties, as a requirement of this Agreement shall not require additional insurance.

6. **ASSIGNMENT AND SUBCONTRACTING**

This Agreement and the performance of services required hereunder shall not be assigned or subcontracted by either party without the written consent of the other party.

7. **NOTICES**

Notices hereunder shall be given by first-class mail or personal service. Notice to the City shall be delivered or addressed to the Mayor, City of Conway, 1111 Main Street, Conway, AR 72032. Notice to the District shall be delivered or addressed to the Superintendent of Schools, 2220 Prince Street, Conway, AR 72034.

Conway School District

City of Conway

Superintendent

Mayor Bart Castleberry

Date: _____

Date: _____

SCHOOL DISTRICT

Exhibit A

SCHOOL RESOURCE OFFICER

QUALIFICATIONS:

1. A police officer with a minimum of three years of law enforcement experience.
2. Officer has effective oral communication skills.
3. Officer has effective written communication skills.
4. Officer has strong desire to work with children and young adults.

BASIC PERFORMANCE RESPONSIBILITIES:

- A. The school resource officer will report directly to the school resource officer supervisor. The school resource officer supervisor will coordinate all resource officer activities with the Assistant Superintendent of Schools. Each school resource officer shall:
 1. Provide a general security presence within the school district at each of the SRO's assigned schools.
 2. Provide informal counseling to students and/or faculty.
 3. Act as a guest lecturer in the classroom in law enforcement related areas.
 4. Act as a liaison between the department and the school district.
 5. Investigate crimes occurring on school property.
- B. The school resource officer will assist school officials in setting up procedures for juvenile delinquency prevention programs by:
 1. Providing assistance to students and school staff members.
 2. Presenting various crime prevention, drug, and alcohol seminars.
 3. Serving as a positive role model.
 4. Bridging the communication gap between students and police.
 5. Enforcing State, Federal, and local laws whenever necessary.
 6. Preventing the organization of youth based gangs.
- C. The school resource officer will assist school officials with maintaining order in and around the school by investigating criminal behavior and taking enforcement action as appropriate to help insure a safe environment for students and school district officials.
- D. The school resource officer shall project a professional appearance and attitude that has a positive influence on the community.
- E. The school resource officer will report to his or her assigned school at the time designated by the school resource officer supervisor and will:
 1. Report to the area of assignment and remain in this area unless duty demands otherwise.
 2. Be visible in or around schools before school, during assemblies, lunch hours, and after school to ensure smooth school operation.
 3. Keep supervisors informed of the progress of investigations and/or problems in his or her area of responsibility.
 4. Accurately record daily activities as assigned and submit reports to the unit supervisor for approval.
- F. The school resource officer will perform any other duties as assigned by his or her supervisor.

- G. School resource officers who are assigned to schools will be on their assignments throughout the normal calendar year.
- H. Vacations other than school holidays will be taken primarily during times when school is not in session.

Note: The school resource officers will work extra-curricular activities at their assigned schools that the school resource officer supervisor deems necessary for the program to succeed. Compensation for the extra-curricular activities worked by the positions will be paid by time off through school holidays and summer months, to include the use of the School Resource Officer's accrued compensation time. Due to the accrual of this time the school resource officers are exempted from the departments 100 hour cap on accrued compensatory time.

I have read and agree to the above stipulations concerning extra-curricular activities.

Sgt. Danny Worley

Ofc. Jonathon Boone

Ofc. Derrick Flowers

Sgt. Matthew Boyd

Ofc. Clint Evans

Ofc. Daniel Mullaney

Ofc. Joey Slayton

Ofc. Timothy Woods

Ofc. Taylor Berry

Ofc. Frankie Henderson