

Bicycle Pedestrian Advisory Board (BPAB) Meeting  
18 February 2016  
Faulkner County Fire Station, Conway, 6:00-7:30  
Minutes

Present: Scott Lucas, Amanda Potter Cole, Michael Yoder, Jim Bruce, Greg Reddin, Bethany Stovall, Mark Voyles, Matthew Murphy

Absent: David Barber, Emily Walter

Guests in Attendance: Todd Ake, Emily Kleinfelter, Officer Thomas Cole

The meeting started at 6:07.

1. Minutes from the January Plenary Meeting. Motion to approve made by Greg Reddin and seconded by Michael Yoder to approve the minutes. After some discussion, the motion passed unanimously.

2. Membership Opening. The City is to put out a press release regarding the open position on the BPAB. The position is to be filled by someone who will represent SRTS (Safe Routes to School).

3. February 9, 2016 City Council Report. Amanda Potter Cole reported that she, Todd Ake, Jim Bruce and others spoke in favor of Council's prioritizing of bicycle and pedestrian infrastructure in the proposed Street Department Budget. The testimony appeared on the local Fox News affiliate. Council mentioned that it prefers that projects be balanced to the extent possible between the different wards. Thus, for BPAB to make recommendations, the board needs to consider some balance between wards.

4. List of Reports & Resources BPAB members should be familiar with. Discussion occurred about several of the documents (which Amanda Potter Cole distributed to the members through email during the January Plenary Meeting), including ways to identify best practices for a board such as BPAB, and the renewal of Bicycle Friendly Community (BFC) Status. More discussion will take place on best practices for receiving Pedestrian Friendly Community Status.

5. Calendar Review. Immediate events: April 1 is Walk to Work Day. EcoFest and Toad Suck Daze are among other upcoming events that the Board briefly discussed.

6. Old Business.

a. Annual Report. Greg Reddin noted a formatting issue, and the Board noted that wording related to SRTS needs to be confirmed. An edited version will be circulated by email for the Board to vote on.

b. Kimberly Clark Funds. These will not be available in 2016 because Todd Ake is no longer on the Board.

c. Bicycle Master Plan. This is moving forward via the Mayor's Office. Mayor Townsell indicated he will update the budget portion of the Bicycle Master Plan as discussed at the November 2015 BPAB meeting.

d. 2016 Streets Project Recommendation Update. The item was tabled to discuss via email, led by Matt Murphy.

e. Survey updates. Michael Yoder to get with David Barber to investigate whether the UNC Highway Safety Research Center's Pedestrian and Bicycle Information Center has a useful survey.

## 7. New Business.

a. Clinton School Capstone Project Proposal. BPAB may apply. Jim Bruce to provide David Barber with his previous proposal.

b. Bylaws update. The item was tabled.

c. Guest speaker: Emily Kleinfelter, a member of the Bicycle Friendly Hendrix group at Hendrix College, made a presentation about bicycle-related activities at Hendrix. This is Emily's capstone service learning project at Hendrix. In particular, she is producing a manual, and a proposal that Hendrix apply for Bicycle Friendly Campus status, modeled after a school in Wisconsin. Discussion followed regarding whether a subcommittee of BPAB could be formed that would include members from the three institutions of higher education in Conway, including Hendrix, UCA, and CBC. The "Five E's" will be a major part of the application process. Thus far, engineering is what Hendrix can do, though education is clearly a priority. The BPAB bylaws state that the Board can set up such a non-voting subcommittee. Michael Yoder made the motion to establish an advisory committee made up of two members concerned about bicycle and pedestrian issues from each of the three colleges. Greg Reddin seconded. The motion passed unanimously.

## 8. Adjournment. The meeting adjourned at 7:37.