

Bicycle Pedestrian Advisory Board (BPAB) Meeting
17 March 2016
Faulkner County Fire Station, Conway, 6:00-7:30
Minutes

Present: David Barber, Jim Bruce, Amanda Potter Cole, Bethany Stovall, Matthew Murphy

Absent: Scott Lucas, Greg Reddin, Michael Yoder, Mark Voyles, Emily Walter

Guests in Attendance: Todd Ake, Emily Kleinfelter, Officer Thomas Cole

The meeting started at 6:02.

1) Welcome – Announcement, Amanda unexpectedly was offered and accepted a job, which will probably have her schedule thrown off for another few months. Greg, for medical reasons, will be out for extended period. Amanda will reach out to him to see if he would rather we elect another vice chair to finish serving this year.

2) Minutes – Were not voted on.

3) Contact List – Not yet available.

4) Membership Opening – No applications have been received for the open Safe Routes to Schools position. Amanda will follow up with Felicia to see if the press release has been shared and if the position has been put on the City website.

5) Feb 23 City Council Meeting Report – Matt reported that there was no chance for anyone from the public to speak, that the mayor asked the councilors if they wanted to divide the funds up equally and they said yes. No funding out of the 2016 streets budget went to any sidewalks, though there are some other budgets/grants that may fund some sidewalk projects this year. Additionally, the City did vote to approve funding from another pocket to do a streets assessment which will theoretically guide future development.

6) Required Reading – David shared some thoughts related to the Walk Friendly Community Assessment Tool. New sections requiring connectivity assessment, trails, and zoning requirements should be looked at for opportunities. Watershed meeting is also a place to look at synergies.

7) Calendar Review – April 1 is Walk to Work Day. May 4 is Bike to School Day. Emily reported via email that Bike to School recruiting is underway, with more details coming after spring break.

8) Old Business – Annual report has not yet been completed. Matt is still working with the Airport and CAB to spend the 2015 Kimberly Clark funds on a bench. No progress on the Bicycle Master Plan. David will examine survey monkey responses for any useful data.

9) New Businesses –

a. Clinton School Capstone Project: David reported that a Clinton School Capstone Project was not feasible at this time.

b. Bylaws Update: Amanda brought up that neither Parks nor Conway Public Schools are listed as ex officio member in BPAB's bylaws. Motion made by Jim to extend an invitation to those organizations. Second by David. Vote in favor, 5-0.*

10) College/University Advisory Committee Report – Emily reported that the Hendrix bike committee held its first meeting, with their second coming up on March 28. They have send a survey seeking feedback from students and are also seeking additional ideas to make the group sustainable. Emily will apply for Bicycle Friendly University Status as part of her Capstone Project.

8. Adjournment. The meeting adjourned at 7:07.

*Addendum: According to our bylaws, any changes need a two-thirds (2/3) vote of support. Proposed amendments are required to be presented in writing at a regular meeting and placed on the agenda of subsequent regular meetings for action unless ten (10) days written notice has been given to all Members, in which case, action may be taken at any regular or called meeting. No amendment shall conflict with any ordinance of the City of Conway or any statute of the State of Arkansas.

The following motion has been made by Jim Bruce and will be voted on at the June meeting:

Motion to amend the Bylaws of the Bicycle and Pedestrian Advisory Board of the City of Conway, Arkansas, by adding the following two sections to Article III – Membership and Officers, A. Staff:

4. The City of Conway Department of Parks and Recreation shall name a member to serve in an ex officio capacity on the board. This person shall act as the liaison between the board and the Department of Parks and Recreation working with the board on any bicycle or pedestrian relevant projects.

5. Conway Public Schools shall be invited to name a person to serve in an ex officio capacity on the board. This person shall act as the liaison between the board and the schools on policies and programs relating to bicycle and pedestrian issues such as Safe Routes to School.