

Mayor Bart Castleberry

Clerk/Treasurer Denise Hurd

City Attorney Charles Finkenbinder



**City Council Members**

Ward 1 Position 1 – Andy Hawkins  
Ward 1 Position 2 – David Grimes  
Ward 2 Position 1 – Drew Spurgers  
Ward 2 Position 2 – Shelley Mehl  
Ward 3 Position 1 – Mark Ledbetter  
Ward 3 Position 2 – Spencer Hawks  
Ward 4 Position 1 – Theodore Jones Jr.  
Ward 4 Position 2 – Shelia Isby

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**Tuesday, September 9<sup>th</sup>, 2025 City Council Agenda**  
Conway Municipal Building, City Council Chambers

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<b><u>5:30 pm Committee:</u></b>	No Committee Meeting
<b><u>6:00 pm:</u></b>	City Council Meeting
<b><u>Call to Order:</u></b>	Bart Castleberry, Mayor
<b><u>Roll Call:</u></b>	Denise Hurd, Clerk/Treasurer
<b><u>Minutes Approval:</u></b>	August 26 <sup>th</sup> & September 2 <sup>nd</sup> , 2025

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**A. Community Development Committee (Airport, Community Development, Code Enforcement, Permits, Inspections, & Transportation, Planning & Development)**

1. Consideration to approve waiving all three readings for the ordinances on the September 9<sup>th</sup>, 2025, City Council agenda.
2. Ordinance to approve the deannexation for property located at 5875 Highway 319 West.
3. Ordinance to rezone property located at 603 Polk Street from R-2A to R-2.

**B. Public Service Committee (Physical Plant, Parks & Recreation, Conway Community Center & Sanitation)**

1. Resolution to approve applying for funding for the Rachel Ray No-Kill Excellence Grant Program for Conway Animal Services.

***Adjournment***

City of Conway, Arkansas  
Office of the Mayor  
Mayor Bart Castleberry  
1111 Main Street  
Conway, AR 72032  
[www.conwayarkansas.gov](http://www.conwayarkansas.gov)

# MEMO

To: Mayor Castleberry  
CC: City Council Members  
  
From: Felicia T. Rogers  
Date: September 3<sup>rd</sup>, 2025  
Re: September 9<sup>th</sup>, 2025 City Council Agenda

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The following ordinances are included on the September 9<sup>th</sup>, 2025, City Council Agenda for consideration of waiving the three readings of each ordinance listed below:

1. A-2 - Ordinance to approve the deannexation for property located at 5875 Highway 319 West.
2. A-3 - Ordinance to rezone property located at 603 Polk Street from R-2A to R-2.

Please advise if you have any questions



**City of Conway, Arkansas**  
**Ordinance No. O-25-\_\_\_\_\_**

**AN ORDINANCE AMENDING THE BOUNDARY FOR THE CITY OF CONWAY BY RELEASING CERTAIN PROPERTY DESCRIBED BELOW FROM THE CITY LIMITS, AND FOR OTHER PURPOSES**

**Whereas**, Aric Furlow, owns certain property described below lying within the city limits of the City of Conway on its northwest boundary; and

**Whereas**, there are no city utility or other services provided to the area, and it is prohibitively expensive to extend water service to it due to the sparse number of inhabitants in the area; and

**Whereas**, Aric Furlow, has submitted its request to the city council that the property be released from the city; and

**Whereas**, no other property owners or city inhabitants will be adversely affected.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS:**

**Section 1.** That the following described property:

WARRANTY DEED (Instrument L202219784)

A part of the NE  $\frac{1}{4}$  NW  $\frac{1}{4}$  and part of the NW  $\frac{1}{4}$  NE  $\frac{1}{4}$  of Section 6, T-5-N, R-14-W, Faulkner County, Arkansas, being more particularly described as follows:

Commencing at a R.D.F. cap for the SE corner of said NE  $\frac{1}{4}$  NW  $\frac{1}{4}$ ;

thence N 02°05'36" E along the East line of said NE  $\frac{1}{4}$  NW  $\frac{1}{4}$  a distance of 652.67' to the Point of Beginning,

thence S 77°05'00" W 118.59' to a found 3/8" rebar,

thence N 02°05'06" E a distance of 569.35' to a found R.D.F. cap on the South Right of Way of Arkansas Highway No. 319; thence along said right-of-way the following calls:

N 86°04'44" E a distance of 114.96' to a found chair leg;

thence N 89°09'04" E a distance of 126.77';

thence S 78°19'54" E a distance of 123.14';

thence N 89°47'09" E a distance of 62.55' to a found 3/8" rebar,

thence N 88°59'45" E a distance of 21.53';

thence N 80°19'06" E a distance of 71.39';

thence N 70°57'57" E a distance of 275.63';

thence N 74°55'53" E a distance of 117.29';

thence N 84°16'15" E a distance of 14.42' to a found 3/8" rebar,

thence leaving said right of way S 02°04'24" W a distance of 479.93' to a found 3/8" rebar,

thence S 77°02'19" W a distance of 491.57' to a found 3/8" rebar,

thence S 77°05'00" W a distance of 321.51' to the Point of Beginning. Also known as Tracts 10 and 11 Cadron Settlement, being 10.15 acres more or less.

be removed from the City of Conway, Arkansas. The City Council resolves to request the County Court to exclude the territory from the city limits of the municipal corporation and remit it back to the County.

**Section 2.** That any ordinances or parts of ordinances in effect at the time of the passage of this ordinance that are in conflict with this ordinance are repealed to the extent of the conflict.

**PASSED this 9<sup>th</sup> day of September, 2025.**

**Approved:**

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**Mayor Bart Castleberry**

**Attest:**

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**Denise Hurd**  
**City Clerk/Treasurer**



Department of Shared Administrative Services

Governor Sarah Huckabee Sanders

Secretary Leslie Fiskien

August 27, 2025

Aric Furlow  
1330 E Cadron Gap Rd  
Conway, AR 72032

RE: City of Conway Detachment Coordination Requirement

Mr. Furlow,

Thank you for coordinating with our office as you seek to detach property from the City of Conway, located in Section 6, Township 5 North, Range 14 West, Faulkner County, Arkansas. This letter represents confirmation that you have coordinated with our office (Arkansas GIS Office) as specified in § 14-40-101 (Act 914 of 2015) of the 90<sup>th</sup> General Assembly.

Our office will wait for the completion of additional steps necessary for the proposed boundary change, which normally comes from the Arkansas Secretary of State Elections Division after the appropriate filing by your County Clerk.

Sincerely,

A handwritten signature in blue ink that reads "Shelby D Johnson". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Shelby D Johnson, State Geographic Information Officer

Attachments:

GIS Office Map of Proposed Detachment

Legal Description

Secretary of State Municipal Change Checklist

H:\City\_Annexations\Cities\Conway\20250827\Doc\20250827\_Conway\_Detachment\_Coordination\_Letter.docx

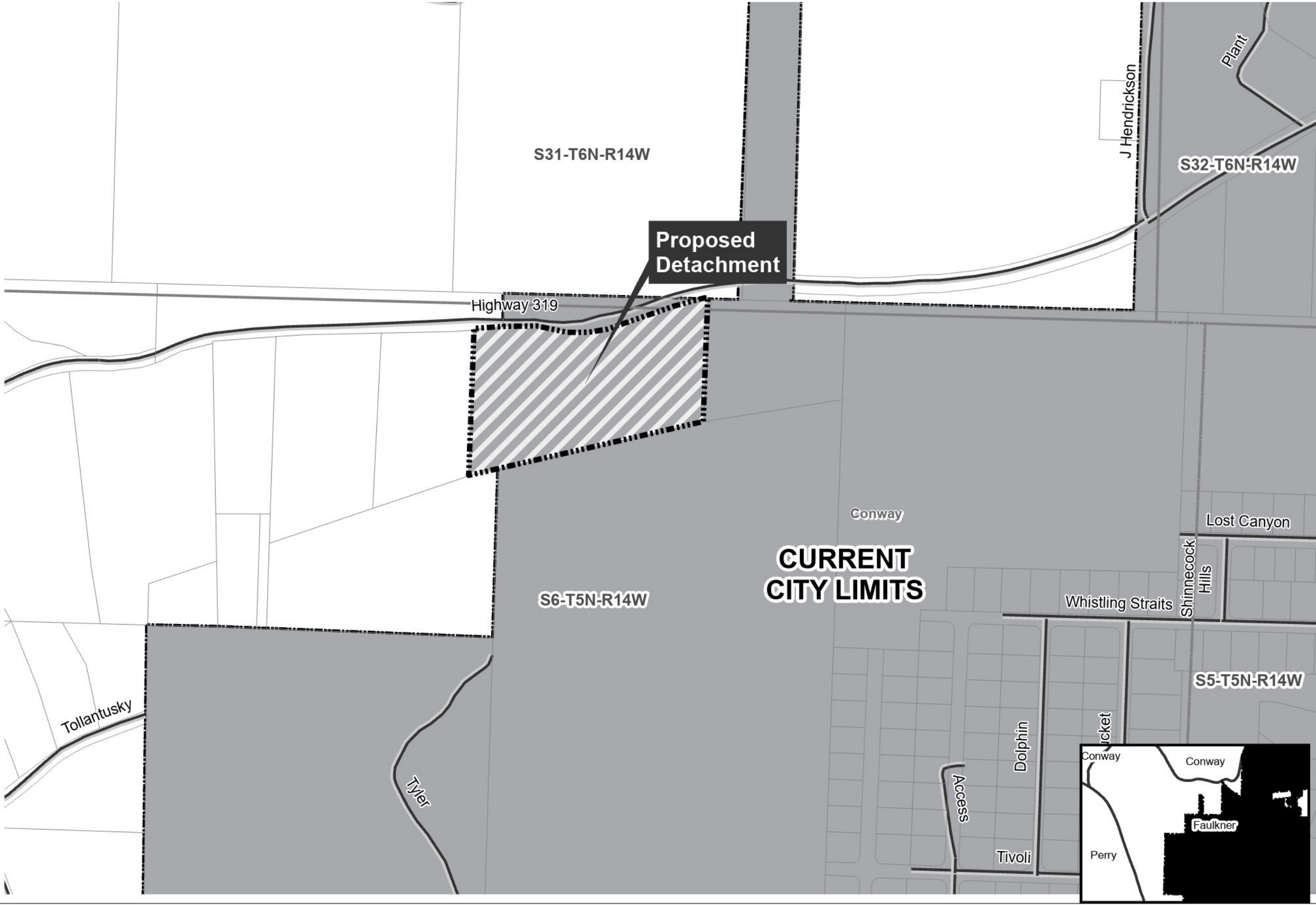
Proposed Detachment: City of Conway  
August 2025

City: Conway  
Mayor: Bart Castleberry

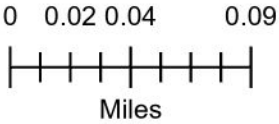
Arkansas Code 14-40-101.

Before an entity undertakes an annexation, consolidation, or detachment proceeding under this chapter, the entity shall coordinate with the Arkansas Geographic Information Systems Office for preparation of legal descriptions and digital mapping for the relevant annexation, consolidation, and detachment areas.

The map contained herein, is evidence, the entity has met requirements of Act 914 of 2015



- Proposed Detachment
- Sections
- Parcels
- Minor Road
- Existing Cities



**LEGAL DESCRIPTION FOR  
DETACHMENT FROM CITY OF CONWAY**

WARRANTY DEED (Instrument L202219784)

A part of the NE  $\frac{1}{4}$  NW  $\frac{1}{4}$  and part of the NW  $\frac{1}{4}$  NE  $\frac{1}{4}$  of Section 6, T-5-N, R-14-W, Faulkner County, Arkansas, being more particularly described as follows:

Commencing at a R.D.F. cap for the SE corner of said NE  $\frac{1}{4}$  NW  $\frac{1}{4}$ ;

thence N 02°05'36" E along the East line of said NE  $\frac{1}{4}$  NW  $\frac{1}{4}$  a distance of 652.67' to the Point of Beginning,

thence S 77°05'00" W 118.59' to a found 3/8" rebar,

thence N 02°05'06" E a distance of 569.35' to a found R.D.F. cap on the South Right of Way of Arkansas Highway No. 319; thence along said right-of-way the following calls:

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thence N 74°55'53" E a distance of 117.29';

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**City of Conway, Arkansas**  
**Ordinance No. O-25- \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CONWAY ZONING DISTRICT BOUNDARY MAP REFERENCED IN SECTIONS 201.1 AND 201.3 OF THE CONWAY ZONING CODE TO REZONE PROPERTY AT 603 POLK STREET FROM R-2A TO R-2:**

**Whereas**, in accordance Arkansas Code Annotated § 14-56-416 has adopted a Zoning Code and Arkansas Code Annotated § 14-56-423 provides for the amendment of such regulations; and

**Whereas**, proper public notice was given, and the Conway Planning Commission held a duly authorized public hearing on **August 18, 2025**, and adopted the amendments.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:**

**Section 1:** The Zoning District Boundary Map of the Conway Land Development Code be amended by changing all the **R-2A** symbols and indications as shown on the Zoning District Boundary Map in an area described as follows:

WEST 2/3 OF LOT 8 AND EAST 2/3 OF LOT 9 BLOCK 4 HARKRIDER'S ADDITION TO  
 THE CITY OF CONWAY ARKANSAS BEING 0.20 ACRES MORE OR LESS.

to those of **R-2**, and a corresponding use district is hereby established in the area above described and said property is hereby rezoned.

**Section 2:** All ordinances in conflict herewith are repealed to the extent of the conflict.

**PASSED** this 9<sup>th</sup> date of September, 2025.

**Approved:**

\_\_\_\_\_  
**Mayor Bart Castleberry**

**Attest:**

\_\_\_\_\_  
**Denise Hurd**  
**City Clerk/Treasurer**





1111 Main Street • Conway, AR 72032  
(501) 450-6105 • [planning@conwayarkansas.gov](mailto:planning@conwayarkansas.gov)

## MEMO

To: Mayor Bart Castleberry  
cc: City Council Members

From: Lori Quinn, 2025 Planning Commission Chairwoman  
Date: August 26, 2025

Re: Request to rezone the property located at 603 Polk Street from R-2A to R-2

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Ken Mullins has requested to rezone property located at 603 Polk St from R-2A to R-2, with the following legal description:

WEST 2/3 OF LOT 8 AND EAST 2/3 OF LOT 9 BLOCK 4 HARKRIDER'S ADDITION TO THE CITY  
OF CONWAY ARKANSAS BEING 0.20 ACRES MORE OR LESS.

The applicant intends to construct a duplex on the existing vacant lot. The applicant is requesting the rezone to R-2 to conform with lot width standards; the minimum lot width for a duplex in R-2A is 100' while the minimum lot width for a duplex in R-2 is 50'. The lot width of this parcel is roughly 66'.

The property is adjacent to R-2A property to the west and R-2 property to the east. Given the surrounding structures and zonings, this use is appropriate for this area. The zoning would not likely result in harm to adjacent property.

The Planning Commission reviewed the request at its regular meeting on August 18, 2025, and voted 8-0 that the request be forwarded to the City Council with a recommendation for approval.

Please advise if you have any questions.

C-3

Zoning Map:  
REZ-0725-0084

Polk St

O-2

R-2A

R-2

Zoning



City Limits

**Zoning Codes**



C-3



O-2



R-2



R-2A

O-2

R-2A



**City of Conway, Arkansas  
Resolution No. R-25-\_\_**

**A RESOLUTION TO APPLY FOR FUNDING THROUGH THE RACHEL RAY NO-KILL EXCELLENCE GRANT PROGRAM; AND FOR OTHER PURPOSES**

**Whereas**, the Rachel Ray No-Kill Excellence grant funds projects that help no-kill organizations maintain their lifesaving rates as Best Friends Network Partners strive to make the entire country no-kill by 2025; and

**Whereas**, the No-Kill Excellence grant provides funding for up to \$60,000 to eligible projects with no matching funding required; and

**Whereas**, the Conway Animal Services proposes submitting a letter of interest to apply under the No-Kill Excellence grant for a new adoption and rescue trailer.

**NOW, THEREFORE, BE IT RESOLVED BY THE CONWAY CITY COUNCIL THAT:**

**Section 1:** The Mayor is hereby authorized to submit the letter of interest and if invited to apply, submit a formal application; and

**Section 2:** All Ordinances in conflict herewith are repealed to the extent of the conflict

THIS RESOLUTION adopted this 9<sup>th</sup> day of September 2025.

**Approved:**

\_\_\_\_\_  
**Bart Castleberry**  
**Mayor**

**Attest:**

\_\_\_\_\_  
**Denise Hurd**  
**City Clerk/Treasurer**