
CITY OF CONWAY 2025 ANNUAL ACTION PLAN



Prepared by: the Community Development Department
Director: Shawanna Rodgers

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Action Plan is a requirement of the U. S. Department of Housing and Urban Development (HUD) that cities must prepare to receive Federal monetary assistance from HUD Programs. Ultimately, the plan will be used to implement the Community Development Block Grant Program (CDBG). This document is the Action Plan for Program Year 2025, year five of the five-year Consolidated Plan submitted for the years 2021-2025. The City will receive approximately \$510,478 in the 2025 Program Year.

The Action Plan is a collaborative process whereby a community establishes a vision for community development actions. It allows local jurisdictions to shape the various housing and community development programs into effective, coordinated neighborhood and community development strategies. It also creates the opportunity for planning and resident participation to take place in a comprehensive process and helps reduce duplication of efforts at the local level. The Action Plan is a specific course of action for community development. It builds on local assets and coordinates a response to the community's needs. Economic, physical, environmental, community, and human development are combined into a comprehensive and coordinated fashion so that families and communities can work together and thrive. The Action plan also sets forth program goals, specific objectives, annual goals, and benchmarks for measuring progress. It helps local government and residents keep track of results and identify what components work well.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Community Development Block Grant Program (CDBG) will continue to collaborate with the City of Conway departments, local nonprofits, and other agencies to meet the objectives set by the U. S. Department of Housing and Urban Development (HUD).

"The primary goal of the 2025 Action Plan remains centered on advancing affordable housing initiatives, addressing homelessness concerns, small business grants, down payment assistance, and implementing a rehabilitation housing program for the City of Conway. Our focus for the year ahead involves

enhancing the supply of affordable housing through rehab and the preservation of the City's current housing stock. To begin this effort, we will initiate the Conway Housing Rehab Program.

In 2025, we will focus on initiating the Conway Revitalization Project (CRP). This comprehensive revitalization effort encompasses, but is not confined to, the following objectives:

- Collaborating with city departments and community partners to create, rehab, repair, replace, and preserve the city's housing stock and provide ways to increase affordable housing.
- Undertaking a comprehensive housing analysis to develop a tailored housing strategy that addresses the community's needs, including affordable housing and homelessness, identified through the plan.
- Create incentives for affordable housing.
- Expand green spaces by repairing existing park infrastructure and acquiring land for new parks.
- Housing analysis, infrastructure, and drainage assessments for the City of Conway.
- Engaging engineering, architectural, and any additional professional services needed to maximize the fulfillment of the revitalization.
- Facilitating land acquisition, purchase, demolition, and infrastructure development, encompassing water, plumbing, sewage, electrical, drainage, and street enhancements.
- Improving streets, sidewalks, and drainage systems to enhance overall infrastructure.
- Prioritizing and expanding transportation services to support public services and accessibility.

The City of Conway is planning to implement the Conway Revitalization Project (CRP) in phases, with Phase I focusing on expanding green space in a low-moderate income area by repairing existing park infrastructure in partnership with the city's Parks and Recreation Department.

Conway remains committed to addressing its low to moderate-income areas. Additionally, the city intends to create a housing rehab program as part of its revitalization efforts. The City will also plan to implement a down payment assistance program for 1st homeowners within the City of Conway.

Furthermore, the city will continue to support public service agencies that cater to various categories of individuals with very low to low-moderate incomes. This support includes providing transportation, medical assistance, and educational opportunities within our public service agencies.

In addition, the city will implement grants for small businesses to assist with economic enhancement and/or the stress many small businesses encounter.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Community Development Department should meet or exceed the goals established within the Consolidated Plan. The five Priority Needs established in the Consolidated Plan are as follows: Repair and maintain streets and sidewalks, Enhance the capacity of the City's drainage and stormwater runoff systems, Increase the supply of affordable, suitable housing, Provision of additional community facilities and public services for low-to-moderate income persons/area, and Economic Development. Public input is essential for the City; therefore, meeting with Community Stakeholders, Non-profit agencies, and the community at large is a great way CDBG can gain input from the community. Under the 2021-2025 Consolidated Plan, the City has focused on increasing the supply of affordable housing through preservation of the city's current housing stock, economic development, community facilities, and expanding public services.

A priority need that continues to exist within the City is transportation. This has been a major initiative for the City. The City of Conway has engaged Rock Region Metro to bring public transportation to Conway. Two 8-passenger vans are currently used for micro transit transportation for the City of Conway. It is a new system that stays busy and active. Non-profits have been engaged in this process; however, with the City's transportation system, there is still a great need for non-profits that remain for public transportation to assist our LMI population. By helping our local services with their transportation needs, we present opportunities that their clients would otherwise not be afforded.

The City will stay within its 15% cap for public services and 20% cap for administration. All financial reports will be submitted on time. Any additional funding left from Program Year 2024 funding in public services and administration will be moved to Program Year 2025.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Conway follows its Citizen Participation Plan when conducting the 2025 Action Plan process. We use many individuals and agencies to develop the Annual Action Plan. We look at all input we receive to help analyze, measure, and determine the following needs: transportation, housing, facility, economic, and service needs. We look at resources within the City to meet these needs and gaps that other resources might not meet.

Public input is vital in the Citizen Participation process; therefore, the City shall conduct a public hearing to obtain citizens' views and to respond to proposals and questions, information about the time, location, and subject of each hearing will be provided to citizens at least thirty (30) calendar days in advance through adopted public notice and outreach procedures.

The Community Development Department has also been engaged with the Conway Housing Authority. A New Executive Director is currently underway, and we will continue to work with them as they review and develop a plan for the current public housing site in the City. The Director of Community Development will publish the Draft Annual Action Plan for Public Review in a manner that affords

citizens, public agencies, and other interested parties a reasonable opportunity to examine its contents and submit comments. A succinct summary of the Draft Plan will be published in a newspaper of general circulation at the beginning of the public comment period and on the City of Conway's website. The summary will describe the contents and purpose of the Annual Action Plan (including a summary of specific objectives) and include a list of the locations where copies of the entire proposed Annual Action Plan may be obtained or examined. The City of Conway's Community Development Department, as the lead agency, will receive comments from citizens on its Draft Plan for a period not less than thirty (30) days prior to submission of the Annual Action Plan to HUD. All comments or views of citizens received in writing during the thirty (30) day comment period will be considered in preparing the final Action Plan. To the extent allowed by law, interested citizens and organizations shall be afforded reasonable and timely access to records covering the preparation of the Annual Action Plan, project evaluation and selection, HUD's comments on the plan, and annual performance.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received for the 2025 Annual Action Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments received for the 2025 Annual Action Plan; therefore, no comments for reasons for not accepting will be required for the Annual Action Plan.

7. Summary

The City of Conway is a committed partner with HUD in improving the lives of our citizens. We will continue to utilize calls received and input from supporting agencies to determine the best ways to assist in the livelihood of our citizens.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CONWAY	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Conway, Arkansas, is governed by the Mayor and City Council. The Community Development Director is responsible for administering the programs covered in the Annual Action Plan. This includes the development, implementation, monitoring, and activity reporting.

The CDBG Director uses non-profits, city staff, Conway Housing Authority, and citizens for their insight and expertise on housing and service projects. The Planning & Development Department, Parks & Recreation Department, Code Enforcement & Public Works, Purchasing, and Transportation Department assist with infrastructure and construction projects.

The CDBG Director also conducts meetings and public hearings to encourage public comment and to receive citizens' views to establish priorities. The City consulted with the following agencies in preparing for the 2025 Action Plan: Boys and Girls Club of Faulkner County, Independent Living Services, Salvation Army, Faulkner County Council on Aging, Bethlehem House, Community Action Program of Central Arkansas, Milestones, and the Conway Housing Authority.

The CDBG Director also participates in the Toad Suck Coalition Continuum of Care, comprised of numerous agencies within the Faulkner County area. Through the Continuum of Care, the City attends meetings, and training is provided by these agencies to meet the needs of our low-income residents. The CDBG Director attends bi-yearly meetings of the Arkansas Community Development Association for additional training

and participates in webinars and other training provided by the Department of Housing and Urban Development (HUD) and the National Community Development Association, including the Region VI Association.

Consolidated Plan Public Contact Information

Shawanna Rodgers, Community Development Block Grant Director

shawanna.rodgers@conwayarkansas.gov

(501) 450-6110

Mayor Bart Castleberry

Bart.castleberry@conwayarkansas.gov

501.450.6110

Wesley Reynolds, Accounting Manager

wesley.reynolds@conwayarkansas.gov

501.450.6101

Information can also be found on the City's website at www.conwayarkansas.gov

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Conway is the lead agency that oversees the Annual Action Plan. The City's Action Plan was developed in accordance with its adopted Citizen Participation Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Conway encouraged all citizens, residents of public and assisted housing developments, residents living in slum and blight areas, and residents in low-to-moderate income neighborhoods to participate in the development of the Action Plan. We worked with local organizations that provide services to share grant opportunities, training opportunities, and information. The City also holds an open application process for applying for funding; public Hearings were held on January 7th and January 21st. For planning and finalizing the 2025 Annual Action Plan, the City also held a Public Hearing on May 27th, 2025, before Action Plan submittal.

The City will continue to work with our local organizations, private developers, and the City of Conway's housing authority to continue to identify opportunities for affordable housing. We will also look to preserve the current housing stock through rehabilitation. With Limited CDBG funding and not having HOME funding, the city always seeks to make the maximum impact where and when able with housing.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Conway is in Faulkner County, Arkansas. Conway is a part of the Toad Suck Coalition Continuum of Care. The members of the Faulkner, Perry, and Conway County non-profit entities meet to address various community needs; the Community Development Department regularly attends those meetings. The City of Conway's Community Development Department has made significant investments in our local community with the above citizens and will continue to do so in the upcoming year. We continue to work with a local non-profit that assists our homeless neighbors by operating the City of Conway's Emergency Shelter.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Conway's Community Development Department does not receive ESG funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

DRAFT

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CAPCA-COMMUNITY ACTION PROGRAM FOR CENTRAL ARKANSAS
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CAPCA has received the ESG funds and HOME ARP funds. They use these funds for Rapid Rehousing as well as emergency shelter and case management. The personnel at CAPCA bring a wealth of knowledge on low-income citizens in working with the following and other programs that they administer - weatherization, Head Start, food bank, LIHEAP, etc. CAPCA currently oversees the operations of the City of Conway's Emergency Shelter.
2	Agency/Group/Organization	City of Hope Outreach
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CoHo is an agency in the city that focuses on the homeless, low-income, and veteran community members by opening holistic centers in low-income areas in Central Arkansas. CoHo Academy is also a part of this organization. The academy focuses on outreach and community development in low-income areas.
3	Agency/Group/Organization	Independent Living Services
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	ILS focuses on providing services to those who are developmentally delayed from the age of 18 and over. The agency also provides a large amount of transportation to this clientele within the city, which CDBG helps to fund. The agency brings knowledge about dealing with those with special needs and how to implement a strategy that will allow them to live independently and decrease our homeless population.
4	Agency/Group/Organization	Ministry Center
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides resources, case management, and seeks to provide stabilization between emergencies and transitional for our homeless population.
5	Agency/Group/Organization	United Way of Central Arkansas
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	As the front line for many LMI emergency needs, United Way was able to provide call data to point to the needs most important to low to moderate-income persons 1) transportation and 2) utility costs. United Way also has implemented a software program called Charity Tracker as a way for organizations to provide a call out to one another for the needs of clients as well as a way to keep track of needs provided.

Identify any Agency Types not consulted and provide rationale for not consulting

The City of Conway did not exclude any agency from the consultation process that would have been able to provide input on the development of the City's 2025 Annual Action Plan.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Conway Ministry Center	N/A

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Conway conducted the Action Plan process in accordance with the adopted Citizen Participation Plan to formulate the 2025 Annual Action Plan.

Proposals were accepted from January 1st through January 31st, with two public hearings held on January 7th and January 21st. The City encouraged participation by low and moderate-income persons and in areas where CDBG funds are proposed to be used. The City of Conway took steps to encourage the participation of all its residents through the newspaper and email outreach.

The City, on an annual basis, will make available to residents, public agencies, and other interested parties information that includes the amount of assistance the City expects to receive.

The City will also disclose the range of activities and the amount of funding for each activity. The City has posted the Citizen Participation Plan and the current Consolidated and Action Plans on the City's website in hopes of generating more participation.

All information received in this process is used to help develop all City plans associated with CDBG. A Public Hearing was held on May 27th, 2025, for the purpose of obtaining the views of citizens, public agencies, and other interested parties that will or may be affected by the 2025 Program Year Action Plan.

The comment period for the Action Plan was held from May 17th through June 19th. The draft was also available on the City of Conway's website and at City Hall. A notice was published in the Log Cabin Democrat and on the City's website.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	<p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Service Providers for low-moderate income persons</p>	<p>An initial legal ad was put out to announce the opening of applications and funding availability. The comment period was for 30 days and stated that non-profits applying for CDBG funding were required to attend 1 of the 2 proposed meetings. The first meeting was held at 12 noon on January 7th, and the 2nd meeting was held at 5:30 p.m. on January 21st. These meetings were to inform and answer questions for those intending on applying for 2025 CDBG funding.</p>	No comments were received	No comments were received; therefore, there were no comments that were not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	This meeting was held on January 7th as a public information meeting to inform and answer questions for those intending to apply for 2025 CDBG funding.	No comments were received.	No comments were received; therefore, there were no comments that were not accepted.	
3	Public Meeting	Non-targeted/broad community	This meeting was held on January 21st as a public information meeting to inform and answer questions for those intending to apply for 2025 CDBG funding.	No comments were received.	No comments were received; therefore, there were no comments that were not accepted.	
4	Newspaper Ad	Non-targeted/broad community Residents of Public and Assisted Housing Service Providers for low-moderate income persons	This legal ad was placed in the local newspaper to inform the public of the publication of the 2025 Annual Action Plan Draft. The comment period ran from Saturday, May 17th to Thursday, June 19th.	No comments were received.	No comments were received; therefore, there were no comments that were not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Meeting	Non-targeted/broad community	This meeting was held on May 27th as a public information meeting to inform and answer questions for the 2025 Annual Action Plan.	No comments were received.	No comments were received; therefore, there were no comments that were not accepted.	

Table 4 – Citizen Participation Outreach

DRAFT

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The 2025 allocations and projects have been calculated for Year 5. The remaining ConPlan year projections are based on 2025 grant figures.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	510,478.00	0.00	0.00	510,478.00	0.00	CDBG funds will be allocated to Staff Salaries for the administration of the program, housing activities, programs and services benefiting the public, economic development, and other eligible activities.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Many non-profits applying for Community Development Block Grant (CDBG) funding receive funding from other areas to make their programs work. The City and its partners leverage local, state, foundation, and private resources. The City will use its PY2025 Allocation for CDBG from the United States Department of Housing and Urban Development (HUD) Program to address the needs listed in the Action Plan. The City will continue to partner with local organizations and non-profits on their service and facility projects. The City does not require funded projects to provide "matching" funds; however, if funding from other sources other than CDBG will be used, we require our applicants to list those amounts and the source of that funding being used.

The City of Conway has greatly benefited from public-private partnerships that have allowed us to continue to provide public housing in Conway. Within the historic neighborhood of Pine Street, the City of Conway was able to bring online 44 housing units and was also able to partner with a developer to build a pocket neighborhood, Spruce Street Cottage Development, consist of twelve owner-occupied homes, seven that were eligible for a subsidy from the recapture amount for the land and five to be sold at market rate by the developer.

Public-private partnerships have allowed more affordable housing to come to the City of Conway and allowed the City to utilize CDBG funding to help a high volume of low to moderate-income persons. In addition, the city is able to assist low & very low-income persons with the opening of the Conway Emergency Shelter. The City was also able to provide public facilities with the completion of the City's Overnight Emergency Shelter which is the first of its kind in the City.

The City has also continued to work with internal city departments for CDBG-funded activities. This allows CDBG to invest, but also leverage with guaranteed match funding.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of Conway has no publicly owned land available for acquisition or use in the 2025 Annual Action Plan.

The City will continue to look at public property available for affordable housing and economic development opportunities.

Discussion

The amount of CDBG funding is valuable to the City of Conway; however, it is not enough to meet the housing and or public services needs in our community. We will use all resources available to address the needs and continue to work with community stakeholders to leverage all available resources.

DRAFT

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration	2021	2025	Administration	City-wide	Enhance the City's Drainage Systems Increase the Supply of Affordable Suitable Housing Repair and maintain streets and sidewalks Economic Development Provision of Community and Public Services	CDBG: \$95,000.00	Other: 2 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Community Facilities	2021	2025	Homeless Non-Homeless Special Needs Non-Housing Community Development	City-wide	Enhance the City's Drainage Systems Increase the Supply of Affordable Suitable Housing Repair and maintain streets and sidewalks Economic Development Provision of Community and Public Services	CDBG: \$339,478.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
3	Public Services	2021	2025	Homeless Non-Homeless Special Needs Non-Housing Community Development	LMI Census tracts City-wide	Provision of Community and Public Services	CDBG: \$76,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Administration
	Goal Description	Costs for administering the CDBG grant. The costs will include, but not be limited to, salaries, supplies, advertising expenses, travel, and training.
2	Goal Name	Community Facilities
	Goal Description	All costs associated with, but not limited to, acquisition, design, housing rehabilitation, economic development opportunities, and park improvements in the City of Conway.
3	Goal Name	Public Services
	Goal Description	Provide transportation for developmentally and mentally challenged persons, the homeless, elderly, abused, school children for employment, preschool, and after-school programs. Also, education opportunities and health assistance for low- and low-moderate income persons.

Projects

AP-35 Projects – 91.220(d)

Introduction

The goal of the 2025 Action Plan will center on the preservation of affordable housing initiatives by implementing a rehabilitation housing program for the City of Conway. We will also implement in phases, small business grants and a down payment assistance program. Our focus for the year ahead preserving the City's current housing stock and having a direct impact on our citizens. To begin this effort, we will initiate the Conway Revitalization Project (CRP) and seek to repair park infrastructure and enhance greenspace in one of the City Parks in a low-moderate income area.

In 2025, we will initiate the Conway Revitalization Project (CRP). This comprehensive revitalization effort encompasses, but is not confined to, the following objectives:

- Collaborating with city departments and community partners to create, rehab, repair, replace, and preserve the city's housing stock and provide ways to increase affordable housing.
- Undertaking a comprehensive housing analysis to develop a tailored housing strategy that addresses the community's needs, including affordable housing and homelessness, identified through the plan.
- Create incentives for affordable housing.
- Expanding green spaces by repairing existing park infrastructure and acquiring land for new parks.
- Conducting a detailed housing analysis, infrastructure, and drainage assessments for the City of Conway.
- Engaging engineering, architectural, and any additional professional services needed to maximize the fulfillment of the revitalization.
- Facilitating land acquisition, purchase, demolition, and infrastructure development, encompassing water, plumbing, sewage, electrical, drainage, and street enhancements.
- Improving streets, sidewalks, and drainage systems to enhance overall infrastructure.
- Prioritizing and expanding transportation services to support public services and accessibility.

Also, Transportation remains a priority for the City of Conway's use of CDBG funding, as it is still a much-needed entity within the City.

Projects

#	Project Name
1	Administration
2	Boys and Girls Club

#	Project Name
3	Faulkner County Council on Aging
4	Independent Living Services
5	Community Action Program for Central Arkansas -(CAPCA)
6	Milestones
7	Central Arkansas Radiation Therapy Institute
8	Dream Foundation
9	Conway Revitalization Project - Airport Park
11	Small Business Grants

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Because the primary national objective of the CDBG Program is to benefit low-income and moderate-income residents, the City of Conway's Block Grant Program funds will be targeted to low and moderate-income neighborhoods and activities to include special needs populations. By targeting these groups, we not only provide a benefit to these individuals and families, it will benefit the City as well.

AP-38 Project Summary
Project Summary Information

DRAFT

1	Project Name	Administration
	Target Area	City-wide
	Goals Supported	Administration
	Needs Addressed	Repair and maintain streets and sidewalks Provision of Community and Public Services Enhance the City's Drainage Systems Increase the Supply of Affordable Suitable Housing Economic Development
	Funding	CDBG: \$95,000.00
	Description	Costs for administering the CDBG grant. The costs will include but not be limited to; salaries, supplies, advertising expenses, travel, and training.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Costs for administering the CDBG grant. The costs will include but not be limited to; salaries, supplies, advertising expenses, travel, and training.
	Location Description	N/A
	Planned Activities	Costs for administering the CDBG grant. The costs will include but not be limited to, salaries, supplies, advertising expenses, travel, and training.
2	Project Name	Boys and Girls Club
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$12,000.00
	Description	The services will consist of assisting the Boys and Girls Club of Faulkner County with transportation cost associated with transporting an average of 150 youth daily during the school year from 15 different schools in Faulkner County to serve over 150 unduplicated youth annually with the transportation program.
	Target Date	6/30/2026

	Estimate the number and type of families that will benefit from the proposed activities	The services will consist of assisting the Boys and Girls Club of Faulkner County with transportation cost associated with transporting an average of 150 youth daily during the school year from 15 different schools in Faulkner County to serve over 150 unduplicated youth annually with the transportation program.
	Location Description	1404 Robins St. Conway, AR 72034
	Planned Activities	Transportation assistance that will include vehicle maintenance, driver salary, insurance, and transportation rental.
3	Project Name	Faulkner County Council on Aging
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$12,000.00
	Description	Funding assists Faulkner County Council on Aging with transportation costs associated with providing over 2500 one-way trips to senior citizens in the Conway area. These trips provide access to food by transporting seniors to the Senior Wellness and Activity Center to receive hot, nutritious meals, and also to and from medical/dental appointments and grocery shopping. CDBG funding will be used to cover the direct maintenance/ repairs, and insurance in providing this service.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	705 E. Siebenmorgen Rd. Conway, AR 72032
	Planned Activities	Transportation assistance that will include vehicle maintenance, driver salary, insurance, and transportation rental.
4	Project Name	Independent Living Services
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$15,000.00

	Description	ILS provides transportation services to the citizens of Conway, Arkansas ages 18 and older, who have a developmental challenge or who are low-moderate income. ILS has transportation vehicles dedicated to these services. Approximately 200 unduplicated consumers benefit from these services.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	615 E. Robins St. Conway, AR 72032
	Planned Activities	Transportation assistance that will include vehicle maintenance, driver salary, insurance, and transportation rental
5	Project Name	Community Action Program for Central Arkansas -(CAPCA)
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$10,000.00
	Description	Transportation services that will assist homeless clients. Clients will be transported to and from the Homeless Shelter, job interviews, health and wellness appointments, and additional service appointments as needed.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	707 Robins St. Conway, AR 72034
	Planned Activities	Transportation assistance that will include vehicle maintenance, driver salary, insurance, and transportation rental.
6	Project Name	Milestones
	Target Area	City-wide
	Goals Supported	Public Services

	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$7,000.00
	Description	Transportation services are provided for children with developmental delays. Children are transported to and from the facility to receive physical, speech, and occupational therapy services.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1700 South Blvd. Conway, AR
	Planned Activities	Transportation assistance that will include vehicle maintenance, driver salary, insurance, and transportation rental.
7	Project Name	Central Arkansas Radiation Therapy Institute
	Target Area	City-wide
	Goals Supported	Public Services
	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$15,000.00
	Description	Providing medical services to cover Co-insurance and deductibles for low to moderate income individuals.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	2605 College Ave, Conway, AR
	Planned Activities	Health assistance that will include help with insurance deductibles for low-moderate income persons.
8	Project Name	Dream Foundation
	Target Area	City-wide
	Goals Supported	Public Services

	Needs Addressed	Provision of Community and Public Services
	Funding	CDBG: \$5,000.00
	Description	to provide educational scholarships for students to attend the City of Conway's three universities/colleges or surrounding technical schools (UACCM & UOAPTC) to improve access to educational opportunities for low- and moderate-income individuals.
	Target Date	6/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	1675 SYLAR CIRCLE Conway, AR 72034
	Planned Activities	Provide educational scholarships for students to attend the City of Conway's three universities/colleges or surrounding technical schools to improve access to educational opportunities for low- and moderate-income individuals.
9	Project Name	Conway Revitalization Project - Airport Park
	Target Area	LMI Census tracts City-wide
	Goals Supported	Community Facilities
	Needs Addressed	Repair and maintain streets and sidewalks Provision of Community and Public Services Enhance the City's Drainage Systems Increase the Supply of Affordable Suitable Housing Economic Development
	Funding	CDBG: \$289,478.00
	Description	This project will be a new project for the City of Conway starting with Program Year 2024. The project will consist of several layers listed throughout the Action Plan to help create affordable housing, preserve current housing stock, rehabilitation, drainage, sewage, electrical, green space, parks, and much more.
	Target Date	6/1/2027

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Conway Community & Neighborhoods
	Planned Activities	<p>The Conway Revitalization Program (CRP) objective this year is to focus on Airport Park. This park is located in a low-to-moderate income area within the City and in need of improvement. This revitalization project will focus on the following highlighted portions of the CRP to include but is not limited to the following:</p> <ul style="list-style-type: none"> • Provision of additional community facilities and public services. • Additional Green Spaces. (Parks) • Provided a detailed Housing analysis in the 3 opportunity zones, low, extremely low, low-moderate income housing areas, and areas of slum & blight within the City of Conway. • Engineering, architecture, and any additional professional services needed to maximize the fulfillment of the revitalization. • Complete drainage analysis in the following areas: 3 opportunity zones, very low to low-moderate-income persons' income housing areas, and areas of slum & blight within the City of Conway. • Land acquisition, Land purchase, Demo, and Infrastructure (including but not limited to plumbing, sewage, electrical, drainage, and streets). • Sidewalk and Drainage Improvements. Repair and maintain streets and sidewalks <p>The CRP will serve COUNTLESS families in low- to moderate-income areas</p>
10	Project Name	Small Business Grants
	Target Area	City-wide
	Goals Supported	Community Facilities
	Needs Addressed	Economic Development
	Funding	CDBG: \$50,000.00
	Description	Provide assistance to local small businesses

	Target Date	6/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Conway Community
	Planned Activities	To provide financial assistance for profit businesses through Rehabilitation assistance, Equipment purchase, or providing operating capital.

DRAFT

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The assistance will be directed in the low to moderate areas in the City of Conway as well as agencies that serve city-wide persons that are LMI or presumed LMI.

Geographic Distribution

Target Area	Percentage of Funds
LMI Census tracts	65
City-wide	15

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Conway Revitalization Project will focus on low-moderate income areas, areas of slum & blight, and low-moderate income families. We are using 65 percent of our funding in this area because it serves a large population of LMI persons. 15 percent of the funding is associated with city-wide public services that serve LMI persons or presumed LMI persons. The additional 20 percent is funding associated with administration.

Discussion

The City is dedicated to enhancing low-income residential neighborhoods. These efforts aim to elevate these areas to the standards of other parts of the city, creating more desirable living environments. Additionally, in the Annual Action Plan 2025, the City is committed to ensuring that low-income residents are able to be assisted in maintaining housing through our home rehabilitation program.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing has been an initiative in the city of Conway for the past 10+ years. We have used CDBG funding over the years to complete infrastructure improvements that would later support affordable housing in a historic neighborhood in our city. The townhomes are now complete, which has assisted income-eligible households with affordable housing.

The Spruce Street Cottage project consists of 12 cottage homes, and 7 of the 12 cottage homes were eligible for a subsidy that went towards closing costs, fees, and down payment. The buyers were determined based on income eligibility, from the HUD income limits for the current year. These homes support our initiative and goals for suitable and affordable housing in our city. Our city is committed to continue to explore ways to create, assist, and/or maintain affordable housing in Conway.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

While the City of Conway does not receive funds that can be used for new construction, it has found ways to partner with private developers to provide some affordable housing within Conway. The City has also continued to work on infrastructure projects in low to moderate areas to assist with that partnership which includes drainage and stormwater projects. The City will continue to look for creative ways to assist with the housing needs of our community.

DRAFT

AP-60 Public Housing – 91.220(h)

Introduction

The City of Conway Community Development Department has a great working relationship with Conway Housing Authority. Conway PHA submits plans to HUD for management of that program. We plan to continue to meet with the director and Conway Housing Authority members to continue to work together to bridge the gap for affordable housing in the City of Conway.

Actions planned during the next year to address the needs to public housing

At this time, Conway Housing Authority meets the requirements for units in all properties managed and owned. The Conway Housing Authority has reached out to several nonprofits and congressional leaders to assist them with receiving more housing vouchers to meet the needs of the clients they serve. The city will continue to work with our local community, non-profits, and housing authority to address the growing need for public and affordable housing. Beginning the process of the Central Conway Revitalization program will also aide in the efforts to address the growing need of the housing shortage in our community.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Conway Housing Authority has not been funded for an FSS Coordinator for the past few years for vouchers or public housing programs. The administration lacks limited ability to promote ownership without a coordinator.

The Community Development Director meets regularly with the Conway Housing Authority to discuss ways that we can get residents involved in management and participate in homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Conway Housing Authority is not designated as troubled.

Discussion

The City of Conway is continuing to develop a long-term housing strategy. Conway Housing Authority is a vital partner in this undertaking. Ongoing communication has been key in order to identify the needs and opportunities to further address affordable housing in Conway.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Conway is fortunate to have homeless service providers within our city, the Bethlehem House is a transitional program that offers programming to efficiently and effectively help individuals transition from homelessness. There is also an emergency shelter in the city for abused persons, Rise House Arkansas, and a transition/permanent shelter for girls who have been taken away from their homes due to abuse or neglect, HAVEN. We also have the Conway Ministry Center who recently purchased property to open a shelter called “The Refuge” that will focus on housing families with children and homeless individuals with special needs, and respite care. City of Hope Outreach helps homeless veterans and is in the process of building tiny homes for veterans. The Community Action Program of Central Arkansas operates the City of Conway’s newly opened Emergency Shelter that has beds for 36+ single adults. All of these agencies work directly with our city’s homeless population.

The Community Development Department works closely with a subset of the Toad Suck Coalition Balance of State Continuum of Care. To prevent homelessness the CoC tries to increase awareness about outreach, support services, and housing available in the subset’s geographic area, which is Faulkner and Conway Counties. They also provide support and training to faith-based initiatives in prevention, outreach, support services, and housing available in the communities they benefit. Each CoC is required to submit an annual CoC plan and application for funding. The application includes a Housing Gap Analysis Chart, which identifies housing and supportive service needs for the continuum’s homeless and homeless special needs population.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Conway purchased the property and has opened the first Overnight Emergency Shelter in the City. We are continuing to work with the Community Action Program for Central who run the day-to-day operations of the shelter, to strategize and aid in reducing homelessness.

In addition to the agencies listed above, the Community Development Department partners with the Community Action Program of Central Arkansas, which houses one of the few ESG grants for the county. CAPCA provides case management for emergency homelessness and currently operates the City’s shelter. CAPCA hosts an event each year called Project Homeless Connect. CAPCA created this event to connect individuals and families to services that they may have difficulty connecting to if homeless. Local businesses and volunteers show up to support and assist with the event.

The Conway Ministry Center also provides case management. They also recently purchased property to

open a Shelter called “The Refuge” that will focus on housing families with children and homeless individuals with special needs, and respite care. The Conway Ministry Center (CMC) recently purchased a 22 unit motel facility to repurpose and provide emergency and crisis housing exclusively to families with children and extremely vulnerable individuals experiencing homelessness.

After five years of running a Winter Warming Station for the city, the Conway Ministry Center discovered that 19% of the clients sheltered had special needs with medical needs and/or were being directly discharged from an inpatient hospital stay. Many were chronically or terminally ill. Their medical needs required assisted toileting, special meals, wound care, transfer assistance, medication management, etc. There are extremely few shelters in the South equipped to provide emergency shelter for these individuals. The Conway Ministry Center will reserve space to provide temporary housing for these individuals who are at great risk of serious harm when left unsheltered.

Bethlehem House is the only transitional program the city of Conway has, and both agencies mentioned above refer to Bethlehem House and other agencies for transitional homelessness. During planning for the Point in Time count, it was clear to the Community Development Director that these agencies are aware of chronic unsheltered homeless (homeless by choice) and maintain contact with those individuals. The city continues to work with local agencies for work-related programs.

The Toad Suck Coalition joined together to provide housing during the winter and summer months and for emergencies for our homeless neighbors by providing hotel stays.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City purchased an old office building with CDBG funding and renovated it into the city's first Overnight Emergency Shelter. The opening of the shelter has been instrumental in providing emergency shelter and a sense of stability for many low-income persons to enter into transitional housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Conway is not an agency that has the resources or staff to take on this project. However, the City does assist our local nonprofits and community stakeholders in developing a strategic plan to address these issues associated with homelessness in our area. Currently, Conway Housing Authority, Community Action Program of Central Arkansas, Conway Ministry Center, Bethlehem House transitional homeless program, City of Hope Outreach, and the Rise House all provide resources and case management for the homeless through transition.

There are agencies within the City that have programs for adolescents. Deliver Hope, a nonprofit in Conway, is seeking a housing option for those young adults leaving foster care. This agency currently focuses on incarcerated juveniles. HAVEN House also provides shelter for adolescent girls in DHS custody. Also, we hope to see a decrease in the City's homeless population with the Overnight Emergency Shelter coming online.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of Conway is very diligent in trying to provide a solution to increase the amount of suitable and affordable housing in our community. Our Continuum of Care has made it a priority to provide case management for our LMI individuals and families to avoid the trend of those persons becoming without a place to reside. They also work on prevention methods for those discharged from healthcare institutions to keep them from being discharged and becoming unhoused. The city is committed to continuing to work with local non-profits and other agencies to work together to increase the number of affordable housing units in Conway and improve living conditions in LMI neighborhoods.

Discussion

The City will continue to work with local agencies and seek additional resources to help meet the needs of the unhoused and other special needs within our city.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Conway maintains its commitment to preserve, maintain, and increase the stock of affordable housing. Housing affordability is a key component to the quality of life of Conway's residents. Challenges to affordable housing can be found in several things-- lack of public investment in specific neighborhoods (including services and amenities), deteriorated vacant structures and land, location and type of affordable housing, inability to access existing housing, lack of income, availability of affordable units in a range of sizes, and lack of fair housing outreach and enforcement.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Conway would like to see an increase of affordable housing throughout our community. The Community Development Department is looking at ways to challenge our local developers to provide housing that will fit our LMI neighborhoods. This year the Community Development Department (CDD) hopes to establish a housing rehabilitation program and continue to work with developers to provide additional units of suitable housing.

Discussion:

The City of Conway will continue its ongoing efforts to address any issues that arise with policies adversely affecting housing choice, to seek options for public transportation, to increase the number of affordable housing units in Conway and to improve living conditions in LMI neighborhoods.

AP-85 Other Actions – 91.220(k)

Introduction:

A major challenge for the City of Conway is the limited CDBG funding received overall to assist with projects, transportation, affordable housing, and other services. Each year, agencies ask for an increased amount; however, due to the 15 percent cap and the limited amount received, we are usually unable to increase an agency's funding, especially if applications have increased.

Another obstacle is the restriction on new construction that is tied to CDBG funding. The limited amount of funding and the inability to build new construction creates additional obstacles in the effort to increase the supply of affordable housing. The City of Conway does a great job leveraging CDBG funds with the city for transportation and various projects to help overcome the obstacles that have been identified above.

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with internal departments, local non-profits, agencies, and other resources to help address obstacles and to continue to meet the needs.

Actions planned to foster and maintain affordable housing

While the City of Conway does not currently have a housing rehabilitation program, the City does follow all federal and state regulations on CDBG-funded projects. It relies on the Arkansas Department of Health and the ADEQ to enforce regulations and provide assistance when needed.

The City plans to strategically address rehabilitation and affordable housing, with the implementation of the Conway Revitalization Program we plan to start Phase I in PY2025.

Actions planned to reduce lead-based paint hazards

All federal and state regulations will be followed on CDBG-funded projects. The City of Conway does not currently have a housing rehabilitation program. It relies on the ADEQ to enforce regulations and provide assistance when needed. The CDD plans to launch a housing rehabilitation program this year and will follow all guidelines to ensure we don't have lead-based painting hazards.

Actions planned to reduce the number of poverty-level families

The Community Development Department will reduce poverty by fostering and promoting self-sufficiency and independence. To better empower individuals and families toward this goal, the following strategies will be put to work:

- Promote sustainable economic development through affordable housing and other community

development activities; Assist households in purchasing homes, developing stability and net worth and reducing the likelihood for poverty; Evaluate projects, in part, on the basis of their ability to foster self-sufficiency when awarding funding for projects; Maintain a strong relationship with the Toad Suck Continuum of Care to enhance and promote stabilization of our unhoused neighbors and unhoused families while encouraging the transition to stability, and permanent housing situations;

- Create an ongoing mechanism for participation by residents and businesses in the revitalization of the low-income areas;
- Enhance efforts to educate the public and interested persons about available supportive services that foster self-sufficiency and independent living arrangements;
- Encourage job training and placement referral services to low and moderate-income residents in the area.

Actions planned to develop institutional structure

The City of Conway will meet its responsibility to provide decent and affordable housing and will aid in the development of viable communities with suitable living environments and expanded economic and community development opportunities. This will be done with the help and support of a network of public institutions, nonprofit organizations, and private industries. The CDD takes additional initiative in instilling capacity and strong housing and community development through funding initiatives, outreach and training, and other capability-building endeavors. By meeting with non-profit service providers, faith-based organizations, the Conway Housing Authority, other government entities, and various organizations, the City of Conway strives to ensure that the needs of the community are addressed.

A collection of non-profit entities work with the City to address a variety of social needs such as affordable housing, the unhoused, and special needs populations. The Bethlehem House, Community Action Program of Central Arkansas, Ministry Center, City of Hope Outreach, and Independent Living Services are all examples of solicited agencies that address special needs populations and unhoused citizens in Conway. City involvement with many of these agencies includes attendance at meetings and funding of projects that are eligible for CDBG funds. Recently, programs such as Faulkner County Council on Aging, Bethlehem House, Community Action Program of Central Arkansas, Independent Living Services, and the Boys and Girls Club have received or may receive grant allocations from the City of Conway for transportation purposes.

Additionally, Conway works closely with many state and county agencies, such as the Department of Health, and the Arkansas Department of Human Services, to provide citizens with programs that address various needs. The Department of Human Services provides many important services to residents, such as programs to aid the elderly population and individuals with special needs. CDBG funds recently were used and may continue to provide transportation to developmentally delayed and low-moderate income citizens through Independent Living Services. Faulkner County also has a Council on Aging and Day School in which Conway actively participates.

Private industry participation in housing and community development activities include the construction of new multi-family developments, lenders that service loans for first-time home buyers, home repair contractors, and other companies with a stake in the future of the city. These companies work with non-profit organizations in community development efforts, providing construction and financing expertise needed for the completion of the projects. Local companies have also worked with non-profit agencies through donations of time and money, all of which the CDD communicates with periodically.

The City serves as a conduit to enable for-profit and faith-based organizations to stay a brisk of the training and conferences being offered that will enhance the delivery of their services. The City will continue to strengthen existing relationships and build new relationships with private and public organizations, social service agencies, neighborhood associations, and the faith-based community, as well as attend meetings of other organizations promoting community development.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Conway will strive to lead the unhoused and public housing providers in a new unhoused and workforce housing strategy. The City has limited resources to address the priorities identified. As such, the City has created and will continue to seek partnerships to leverage the City's 2025 allocation. These partnerships will be cooperative working relationships.

Discussion:

The City is committed to continuing its participation with Federal, State, and local agencies, as well as the profit and non-profit sectors, to reach the needs of target income individuals and families in the City of Conway. The City will continue to work on improvements and services for our low- moderate income residents.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

DRAFT

Attachments

DRAFT

PROOF OF PUBLICATION

The City of Conway Community Development Block Grant (CDBG) Program Year 2025 (July 1, 2025, through June 30, 2026) Draft Annual Action Plan will be available for comment beginning May 17th, 2025 at www.conwayarkansas.gov and a hard copy is available for pickup at City Hall, 1111 Main Street. The Community Development Department invites public review and comment prior to the submission of the Annual Action Plan to the Department of Housing and Urban Development (HUD).

In order to receive CDBG funds, the Annual Action Plan must be consistent with the primary objective of Title I of the Housing and Community Development Act of 1974, as amended, which is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income.

The draft Annual Action Plan was created based upon the goals and objectives outlined in the City's 5-Year Consolidated Plan 2021-2025. The City expects to receive \$510,478 in grant funds from HUD for CDBG Program Year 2025.

Based on the requests for funds, monies will be allocated for Public Services, Public Facilities, & Infrastructure; and Planning and Administration for these activities as allowed by HUD.

The Draft 1-Year Annual Action Plan will be available for review and comment from May 17th, 2025 through June 19th, 2025. We will hold a public hearing in the city council chambers on Tuesday, May 27th at 6:00 pm to receive public comment in person related to the Action Plan for Fiscal Year 2025. Copies of the plan can be obtained in Conway City Hall, 1111 Main Street.; or by contacting the office at 501.450.6110 or cdbg@conwayarkansas.gov; and on the City's website: www.conwayarkansas.gov/cdbg/.

All interested parties are encouraged to review and comment on the Draft Annual Action Plan. Comments must be sent in writing on or before June 19th, 2025 to the Office of Community Development, 1111 Main Street, Conway, AR 72032, or to cdbg@conwayarkansas.gov.

Any citizen with speech, sight, or hearing impairments who wish to review the documents should contact the Community Development Department at the above address or email. Each request will be considered individually according to the type of assistance required, the availability of resources, and the financial ability of the City to provide accommodation.

This legal published in The Log Cabin Democrat on May 17, 2025.

STATE OF ARKANSAS
COUNTY OF FAULKNER

} SS:

I, Judy Manning
of The Log Cabin Democrat, a newspaper published at Conway, Arkansas, and having a bona fide circulation in Faulkner County, Arkansas, for one year next preceding the first insertion of, and during the publication of the Notice hereto attached, do solemnly swear that said Notice was published in the above named

paper 1 issues consecutively bearing date of

may 17, 2025.

CDBG

Ad# 711233300

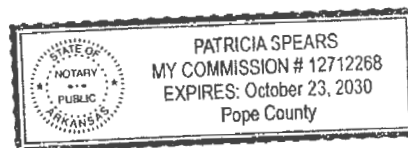
Printer's Fee \$ 221.00

Subscribed and sworn to before the undersigned, this 19

day of May, 2025.

My commission expires October 23, 2030.

Patricia Spears
Notary Public



Program Year 2025

- No comments were received for the 2025 Annual Action Plan

DRAFT



City of Conway, Arkansas
Resolution No. R-25-16

A RESOLUTION APPROVING THE YEAR 2025 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING AND BUDGET, AUTHORIZING THE SUBMISSION OF THE PROGRAM YEAR 2025 ACTION PLAN, AND FOR OTHER PURPOSES

Whereas, the City of Conway, Arkansas expects to receive a total of \$510,478 in Community Development Block Grant funding from the United States Department of Housing and Urban Development for the fiscal year 2025 (July 1st, 2025 – June 30th, 2026).

Whereas, as a condition of this funding, the City has developed the 2025 Annual Action Plan that has been published and made available for public comment for 30 days from May 17th, 2025 to June 19th, 2025 with a public hearing being held on Tuesday, May 27th, 2025 @ 6:00 pm.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CONWAY, ARKANSAS THAT:

Section 1: The City of Conway is hereby authorized to adopt the Program Year 2025 Annual Action Plan and budget by reference in the amount of \$510,478.

Section 2: The Mayor is hereby authorized to sign and execute the HUD grant agreement and subrecipients agreements for the Program Year 2025.

Section 3: The Community Development Director is authorized to prepare and submit the 2025 Annual Action Plan to carry out the activities/projects identified in the 5-Year Consolidated Plan to the U. S. Department of Housing and Urban Development (HUD) for review and approval.

Passed this 27th, day of May 2025.

Approved:



Mayor Bart Castleberry

Attest:



Denise Hurd
City Clerk/Treasurer

**Applicant and Recipient
Assurances and Certifications**

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Instructions for the HUD 424-B Assurances and Certifications

As part of your application for HUD funding, you, as the official authorized to sign on behalf of your organization or as an individual, must provide the following assurances and certifications. The Responsible Civil Rights Official has specified this form for use for purposes of general compliance with 24 CFR §§ 1.5, 3.115, 8.50, and 146.25, as applicable. The Responsible Civil Rights Official may require specific civil rights assurances to be furnished consistent with those authorities and will specify the form on which such assurances must be made. A failure to furnish or comply with the civil rights assurances contained in this form may result in the procedures to effect compliance at 24 CFR §§ 1.8, 3.115, 8.57, or 146.39.

By submitting this form, you are stating that all assertions made in this form are true, accurate, and correct.

As the duly representative of the applicant, I certify that the applicant: [Insert below the Name and title of the Authorized Representative, name of Organization and the date of signature]:

*Authorized Representative Name:

Bart Castieberry

*Title: Mayor

*Applicant/Recipient Organization:

City of Conway, Arkansas

1. Has the legal authority to apply for Federal assistance, has the institutional, managerial and financial capability (including funds to pay the non-Federal share of program costs) to plan, manage and complete the program as described in the application and the governing body has duly authorized the submission of the application, including these assurances and certifications, and authorized me as the official representative of the application to act in connection with the application and to provide any additional information as may be required.

2. Will administer the grant in compliance with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and implementing regulations (24 CFR part 1), which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination under any program or activity that receives Federal financial assistance OR if the applicant is a Federally recognized Indian tribe or its tribally designated housing entity, is subject to the Indian Civil Rights Act (25 U.S.C. 1301-1303).

3. Will administer the grant in compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and implementing regulations at 24 CFR part 8, the American Disabilities Act (42 U.S.C. §§ 12101 et seq.), and implementing regulations at 28 CFR part 35 or 36, as applicable, and the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) as amended, and implementing regulations at 24 CFR part 146 which together provide that no person in the United States shall, on the grounds of disability or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance; except if the grant program authorizes or limits participation to designated populations, then the applicant will comply with the nondiscrimination requirements within the designated population.

4. Will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and the implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status, or national origin and will affirmatively further fair housing; except an applicant which is an Indian tribe or its instrumentality which is excluded by statute from coverage does not make this certification; and further except if the grant program authorizes or limits participation to designated populations, then the applicant

will comply with the nondiscrimination requirements within the designated population.

5. Will comply with all applicable Federal nondiscrimination requirements, including those listed at 24 CFR §§ 5.105(a) and 5.106 as applicable.

6. Will not use Federal funding to promote diversity, equity, and inclusion (DEI) mandates, policies, programs, or activities that violate any applicable Federal anti-discrimination laws.

7. Will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (42 U.S.C. 4601) and implementing regulations at 49 CFR part 24 and, as applicable, Section 104(d) of the Housing and Community Development Act of 1974 (42 U.S.C. 5304(d)) and implementing regulations at 24 CFR part 42, subpart A.

8. Will comply with the environmental requirements of the National Environmental Policy Act (42 U.S.C. 4321 et seq.) and related Federal authorities prior to the commitment or expenditure of funds for property.

9. That no Federal appropriated funds have been paid, or will be paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress, in connection with the awarding of this Federal grant or its extension, renewal, amendment or modification. If funds other than Federal appropriated funds have or will be paid for influencing or attempting to influence the persons listed above, I shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying. I certify that I shall require all subawards at all tiers (including sub-grants and contracts) to similarly certify and disclose accordingly. Federally recognized Indian Tribes and tribally designated housing entities (TDHEs) established by Federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage by the Byrd Amendment, but State-recognized Indian tribes and TDHEs established under State law are not excluded from the statute's coverage.

I/We, the undersigned, certify under penalty of perjury that the information provided above is true, accurate, and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(1)(iii)).

* Signature:

* Date: (mm/dd/yyyy):

Public Reporting Burden Statement: The public reporting burden for this collection of information is estimated to average 0.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 4176, Washington, DC 20410-5000. **Do not send completed HUD 424-B forms to this address.** This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. The Department of Housing and Urban Development is authorized to collect this information under the authority cited in the Notice of Funding Opportunity for this grant program. The information collected provides assurances and certifications for legal requirements related to the administration of this grant program. HUD will use this information to ensure compliance of its grantees. This information is required to obtain the benefit sought in the grant program. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552).

DRAFT

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):***** Other (Specify):***** 3. Date Received:**

06/18/2025

4. Applicant Identifier:**5a. Federal Entity Identifier:****5b. Federal Award Identifier:****State Use Only:****6. Date Received by State:****7. State Application Identifier:****8. APPLICANT INFORMATION:***** a. Legal Name:** City of Conway*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

71-6001898

*** c. UEI:**

KEPKVVMS2F3

d. Address:*** Street1:** 1111 Main Street**Street2:***** City:** Conway**County/Parish:***** State:** AR: Arkansas**Province:***** Country:** USA: UNITED STATES*** Zip / Postal Code:** 72032-5449**e. Organizational Unit:****Department Name:****Division Name:****f. Name and contact information of person to be contacted on matters involving this application:****Prefix:***** First Name:** Shawanna**Middle Name:***** Last Name:** Rodgers**Suffix:****Title:** Community Development Director**Organizational Affiliation:***** Telephone Number:** 501.450.6110**Fax Number:***** Email:** shawanna.rodgers@conwayarkansas.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Assistance Listing Number:

14.218

Assistance Listing Title:

Community Development Block Grants/ Entitlement Grants

*** 12. Funding Opportunity Number:**

IB-25-MW-05-0010

* Title:

Program Year 2025 CDBG Funding Allocation

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Program Year 2025 CDBG Funding for services, projects , and administration pertaining to the City of Conway.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="510,478.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="510,478.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email:

* Signature of Authorized Representative:

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

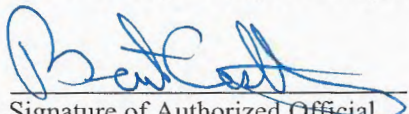
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

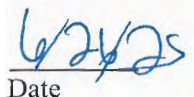
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

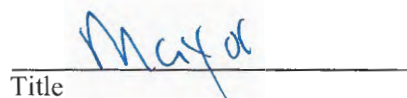
Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 75.


Signature of Authorized Official


Date


Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2025 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

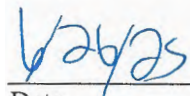
1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

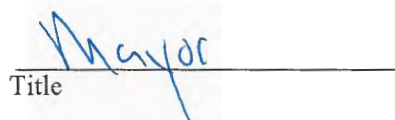
Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official


Date


Title

DRAFT

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

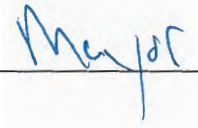
Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official



Date



Title

DRAFT

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

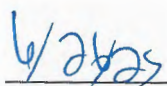
Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

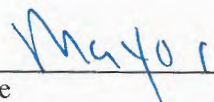
Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.



Signature of Authorized Official



Date



Title

DRAFT

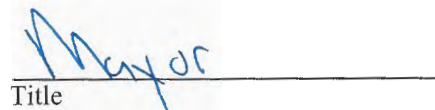
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.


Signature of Authorized Official


Date


Title

DRAFT

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

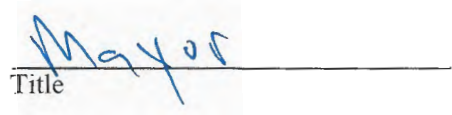
Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.


Signature of Authorized Official


Date


Title

DRAFT