



Conway Tree Board

Meeting Minutes

February 2, 2026 | 4:30pm-6:00pm

CALL TO ORDER

Meeting called to order at 4:30pm.

ROLL CALL

Present: Bell, Cooper, Marshall, Moses, Pryor, Quinn, Stanford, Swope

Absent: Fisher, Tucker

APPROVAL OF PREVIOUS MINUTES

Motion made to approve previous meeting minutes.

First: Bell

Second: Swope

Motion approved unanimously.

OLD BUSINESS

Urban and Community Forestry Grant

- Public outreach survey will be distributed to gather community input for Urban Forestry Master Plan. Pryor will reach out to Conway Corp marketing about including flyer with customer bills and creating ad for Channel 5.
- Community outreach meeting scheduled for February 26, 5:00pm-7:00pm at Community Center (Event Room).
- Tree inventory of public land completed with 4,231 trees recorded. Most common tree recorded was Crepe Myrtle. Most trees in fair or good condition; only 262 trees recommended for removal.
- Davey Resource Group can begin stakeholder interviews soon; they just need list of stakeholder names. Suggestion raised to include school district representation and other community groups/leaders, not just tree board members.

Bradford Pear Bounty Program

- Program approved by City Hall to replace up to 25 Bradford Pear trees by encouraging residents to remove them and receive replacement tree through Arbor Day tree giveaway.
- Participants will be required to submit before and after photos of removal.
- City will not remove trees, pay for tree removal, or recommend specific tree removal contractors.
- Coordination with sanitation department needed to clarify bulk pickup policies for tree debris.
- Marketing materials and social media graphics needed. Moses will create graphic or flyer for bounty.
- Campaign launch targeted for early March.

Budget Update

- Current balance: \$741.76.
- Conway Corp annual donation request of \$5,000 pending. Once received, donation check will go City Council meeting for acceptance/approval.

Spring Tree Giveaway

- Giveaway scheduled for March 21, 10am-12pm, likely at Faulkner County Museum (pending confirmation from Quinn).
- Approximately 1,200 trees ordered: Redbud, White Fringetree, Wild Plum, Black Tupelo, Pecan, River Birch, Elderberry, Bald Cypress (possible crop failure, likely to be substituted), Red Mulberry, Shumard Oak, Cherrybark Oak, Black Walnut.
- Approximately 300-400 pine trees may also be included; Cooper will confirm availability.

- Updated “tree menu” handouts will be needed. Little created prior year’s handout; Swope will reach out.
- Motion made to spend up to \$50 on labeling ties/tags and markers.
First: Moses
Second: Stanford
Motion approved unanimously.
- Master Gardener volunteers may help pre-label tags in advance.
- Additional supplies needed for event: plastic bags, paper towels, water buckets, two folding tables.

Arbor Day

- Event scheduled for November 7.
- Members encouraged to start thinking about exhibitors and programs for event now and have ideas on who to contact for Arbor Day by March meeting.
- Potential exhibitors and programs ideas: high schools, UCA, CBC, Hendrix, sanitation department, animal shelter groups, fire department, police department, local Scouting America troops (71, 534, 78, 13), elementary school choir, Boys and Girls Club, City of Hope.
- Past years’ activities included poetry, art, and photography contests; need to determine which to host this year and figure out prizes.
- Logan will secure generator in case of power issues again.
- Swope will reserve Laurel Park (preferred location) for event.

NEW BUSINESS

2026 Event Calendar

- Board discussed adding at least one or two additional events to 2026 schedule.
- Ideas include nature walk, birds and trees walk, yoga in park, tree planting events at schools and/or parks.
- For tree plantings at schools, playgrounds likely best locations to provide shade for children. 3-5 gallon trees are best size for survivability. Need to identify schools that previously applied for but didn’t receive state grant and offer smaller-scale tree board planting.

Conway Art Walk

- Stanford proposed tree board participation with kid-friendly nature crafts.
- Board will participate in April, June, and September.
- Fee: \$30 for booth space (one-time).
- Motion made to spend up to \$30 on art walk application.
First: Quinn
Second: Bell
Motion approved unanimously.
- Stanford will submit Art Walk applications and bring crafts ideas and additional event details to March meeting.

NEXT MEETING

Date: Monday, March 2, 2026

Time: 4:30pm-6:00pm

Location: Conway City Hall, 1111 Main Street, Conway, AR 72032

ADJOURNMENT

Meeting adjourned at 5:40pm.